

Date Correction Plan Due 5/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kaukauna Kinder Haus Inc		Provider Number / Facility ID Number 3000559873 / 001 - 420344		
Address - Facility (Street, City, State, Zip Code) 1015 W Wisconsin Ave Kaukauna WI 541301943		Telephone Number 920-766-4080	Date - Regulation Visit 4/8/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(d) Report - Change In Program Service Description: On April 7, 2025, the licensed program hours and days of service were changed until staffing issues are resolved. This was not communicated to the Department at least five days prior to the change.	<i>Notified DCF. Program reopened & DCF was also made aware</i>	<i>4/28/25</i>	
2	251.04(4)(a)4. Parent Notification - Field Trip Description: On March 27, 2025, child care workers took three and four-year-old children on a field trip to the park without prior notification to parents on the specific outing.	<i>Staff was made aware walking field trips needed parent notification</i>	<i>4/28/25</i>	

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3	251.05(2)(a)2. Staff Record - Completed Background Check Description: A child care worker has been working at the center for the past year but did not have a background check completed. Repeat violation: Previously cited on 9/5/2023	Background Check Completed for staff member.	4/25/25
4	251.055(1)(a) Supervision Of Children Description: On March 27, 2025, the provider self-reported that a three-year-old child fell into the water at a park with only an aide nearby who is not counted in staff-to-child ratios. Repeat violation: Previously cited on 1/14/2025, 10/18/2023	Staff will make sure all children are in sight & sound supervision at all times.	4/1/25
5	251.07(6)(i)5. Diapering Children Over Age 2 Description: On March 17, 2025, a three-year-old child was sent home still soiled from a prior diaper change.	All staff was reminded that children need to be changed every 2 hours or less.	4/25/25

NAME - Agency Worker
Erin Taylor

Date Issued
5/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Hope DeShaney

Date Signed

5/5/25