

Date Correction Plan Due 11/18/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Community Child Care Center Inc		Provider Number / Facility ID Number 3000559623 / 001 - 1001501		
Address - Facility (Street, City, State, Zip Code) 1508 Texas Ave Stevens Point WI 544814255		Telephone Number 715-341-2797	Date - Regulation Visit 10/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. Department Notices Posted Description: The Notice of Order to Stop Violating Statute and/or Administrative Rules and Notice of Forfeiture Assessment and Appeal Process issued on 10/10/24 was not posted next to the child care center license.	This document was hung up as soon as the director was notified of the issue.	12/09/2024	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The report of physical examination for staff A, I, and M were completed more than 30 days after the hire date. Staff E and H did not have record of a physical examination on file.	Staff will be removed from the schedule if their health reports have not been received by the 30-day mark. Staff E and H health reports will be on file by the end of December.	12/31/2024	

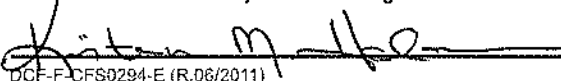
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3	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff G has worked as an assistant teacher for more than six months and does not meet the qualifications of assistant teacher.	Staff G is returning to school in January of 2025 and will be working towards their ECE degree. Staff G will also finish the Skills and Strategies requirements by December 15, 2024.	12/31/2024
4	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Staff H and K do not have record of completing at least four hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	Staff H has completed the four hours required and will be in their file once the work is graded and returned.	12/09/2024
5	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The parent authorization for one medication in the infant classroom did not contain intervals to administer.	Management has addressed this issue at a staff meeting and all classrooms will receive a laminated example to have in their classroom for reference.	12/31/2024

NAME - Agency Worker
Heather Struck

Date Issued
11/1/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



12/09/2024