

<b>Date Correction Plan Due</b> 7/16/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Community Child Care Center Inc		<b>Provider Number / Facility ID Number</b> 3000559623 / 001 - 1001501		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1508 Texas Ave Stevens Point WI 544814255		<b>Telephone Number</b> 715-341-2797	<b>Date - Regulation Visit</b> 5/28/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(3)(jm) <b>Report - Prohibited Actions</b>  Description: Allegations of prohibited actions specified in DCF 251.07(2)(e) were reported to the Administrator and were not reported to the department within 24 hours.	After speaking with licensing, administration understands and will be more diligent and thorough when reporting complaints from staff members and/or parents that might include claims or allegations of specific actions that do not coincide with DCF's definition of best practices.	May 28, 2024	
2	251.07(6)(dm)3.c <b>Medical Log - Medication Administration</b>  Description: Medications administered to a child in the Toddler 2 Classroom on 05/23/2024 were not recorded in the medical log book.	On June 24, 2024, administration spoke to all our employees at a staff meeting about what types of entries belong in the med logs. Further conversation was had at our July 12 <sup>th</sup> staff meeting to make sure that all staff were clear on the required parameters of med log entries.	July 12, 2024	

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3	251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b>  Description: In the Infant Room, a child under the age of 1 year had their hands washed with a wipe that did not contain soap after a diaper change.	Soap and water wipes have been restocked and are available for daily use.	07/03/2024
4	251.09(4)(a)2. <b>Infant &amp; Toddler - Wet Or Soiled Diapers</b>  Description: Child 1 in the Infant Room did not have their soiled diaper changed promptly. During the 45 minutes Staff A attempted to rock Child 1 to sleep, they soiled their diaper. Staff A laid the child in their pack and play after noticing the diaper was soiled.	Proper diaper changing procedure was addressed at our staff meeting on June 24 <sup>th</sup> , 2024. In addition, the staff member who overlooked proper procedure, no longer works at Community Child Care Center.	7/12/2024

NAME - Agency Worker  
Heather Struck, Dezarae Wierzba

Date Issued  
7/11/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



7/16/2024