

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated April 21, 2026 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** kimberly.liebhart@wisconsin.gov or
 - **Fax:** (608) 422-6766 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
SOUTHERN REGION
PO BOX 8947

MADISON, WI 537088947

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
5/5/2026

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Ccd Fall River Daycare

3000557733 / 003 - 1010604

Address - Facility (Street, City, State, Zip Code)
700 S Main St Fall River WI 53932

Telephone Number
920-484-3014

Date - Regulation Visit
3/26/2026

**Rule/Statute Number
Noncompliance Statement**

Correction Plan

**Expected
Completion Date**

**Verification
Date**

| | | | |
|---|--|------------------|--|
| <p>1 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Each employee who comes in contact with children in care did not completed the required Child Abuse and Neglect training within one week of being hired when Staff B did not complete the training and their start date was 03/26/2026. Repeat violation: Previously cited on 6/2/2025</p> | <p>Employee completed it on 4/15/2026</p> | <p>4/15/2026</p> | |
| <p>2 251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker who was within the sight and sound of children when two, three year old children were found behind a closed door in a closet, by the licensing specialist. Repeat violation: Previously cited on 7/15/2025</p> | <p>Immediately put locks on the door to the closet. And it was three - 2 year olds retrained the teachers to count every threshold or 15 minutes. Will have more discussion at May 4 staff meeting</p> | <p>3/26/2026</p> | |

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| 3 | <p>251.06(3)(b)2. Emergencies - Practice Written Plans Description: Emergency monthly fire evacuation plans and tornado drills have not been practiced when the director reported they have not practiced the plans and drills in 2026.</p> | <p>Could not find the form so said we hadn't done. We practiced Fire that day and tested everything.</p> | 3/26/2026 | |
| 4 | <p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: The center does not have a record of dates and times all fire and tornado drills are practiced. Repeat violation: Previously cited on 2/5/2025</p> | <p>Have one now posted in main office. And kept up to date.</p> | 3/26/2026 | |
| 5 | <p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Exits and exit passageways did not have a minimum clear width of three feet when an exit was obstructed by several outdoor toys.</p> | <p>Toys have been moved and teachers reeducated on keeping area clear, was done immediately</p> | 3/26/2026 | |
| 6 | <p>251.07(2)(c)5. Time Out - Not Removed From Classroom Description: A child was removed from the four year old classroom during rest time and brought into the director's office. The director told Staff B to put the child in the one year old room to rest.</p> | <p>Was not aware of the no removal policy. Children now comforted in the classroom and others removed to hall for safety if necessary. Staff will all be retrained at may 4 staff meeting</p> | 3/27/2026 | |

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| 7 | <p>251.07(2)(e) Child Guidance - Prohibited Actions</p> <p>Description: Actions were potentially injurious when Staff B removed a child from their classroom and was observed carrying the child out of the classroom and into the director's office. The child's upper body was past the staff's shoulder as they braced their one arm around the child's legs. Staff B was also carrying the child's nap items, while they appeared out of breath, sweaty, and to be very upset.</p> <p>Repeat violation: Previously cited on 11/19/2025, 6/2/2025</p> | <p>I immediately talked to teacher and changed how we handle the situation. Staff in each of the violations have been dismissed. Administrator goes in there to assist until situation is calmer. Coming up with new ideas at May 4 staff meeting</p> | <p>3/26/2026 4/23/2026 5/4/2026</p> | |
| 8 | <p>251.07(4)(c) Naps Or Rest Periods - Sleeping Surfaces - Children Under 1</p> <p>Description: Each child under one year of age who naps was not provided with a crib or playpen that was placed at least two feet apart when the cribs and play pens were approximately 13 inches apart.</p> | <p>I immediately moved them and will reiterate monthly for staff in infant room. Will rearrange if necessary.</p> | <p>3/26/2026 4/27/2026</p> | |
| 9 | <p>251.07(6)(g)1. Wiping Bodily Secretions</p> <p>Description: Several children in the three year old room had runny noses and mucus near their mouths. Additionally, the licensing specialist was in the three year old classroom for several minutes and the teachers did not wipe the children's noses.</p> | <p>Talked to teachers that with retrained by watching orientation videos again and will go over again at May 4 staff meeting</p> | <p>3/26/2026 4/6/2026 5/4/2026</p> | |

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| 10 | <p>251.09(1)(i) Infant & Toddler - Crib Mattresses & Coverings</p> <p>Description: Playpens did not contain a tight fitting mattress and mattress covering when a mattress was too large for the playpen and sides were curved up. Additionally, a mattress covering did not fit snugly over a mattress in one of the playpens.</p> <p>Repeat violation: Previously cited on 2/5/2025, 4/19/2024</p> | <p>Immediately changed to larger crib so mattress fit</p> <p>Ordered 9 more crib sheets made for that size mattress.</p> <p>Brain storming ideas to help keep snug.</p> | <p>3/26/2026</p> <p>4/20/2026</p> <p>5/4/2026</p> |
| 11 | <p>251.09(1)(L) Infant & Toddler - Soft Materials In Cribs</p> <p>Description: An infant was observed sleeping in a playpen with a soft, loose material in their playpen when there was a sleep sac on the mattress of the playpen while the infant was asleep.</p> | <p>Once again went over with teachers, watched SIDS orientation video again. will do random checks.</p> | <p>3/26/2026</p> <p>4/6/2026</p> <p>monthly</p> |
| 12 | <p>251.09(2)(a) Infant & Toddler - Responding To Crying Children</p> <p>Description: Child care workers did not respond promptly to a crying child's needs when two infants were crying and one teacher was tending to another infant and the second teacher was sitting in a chair next to an older infant who was eating table food.</p> | <p>Licensior immediately clarified the rule for the staff. Now staff know to talk to the upset child or go to them.</p> | <p>3/26/2026</p> |

NAME - Agency Worker
Kimberly Liebhart

Date Issued
4/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
4/24/2026