

Date Correction Plan Due 6/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Black River Cc And Preschool		Provider Number / Facility ID Number 1000560621 / 001 - 520003	
Address - Facility (Street, City, State, Zip Code) 725 N 8Th St Blk River Fls WI 546158802		Telephone Number 715-896-2315	Date - Regulation Visit 5/17/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff C did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children. Repeat violation: Previously cited on 1/25/2023, 7/14/2022	When obtaining a Staff Health Report for New staff, we will require Staff Health Report prior to start date.	6/01/2024
2	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Contrary to rule, Staff H and J did not have documentation of enough hours to meet the yearly requirement of 15 continuing education hours needed in 2023.	New policy in place that every fall staff folders, continuing Education folders, and children's files will undergo a yearly review to check that all required documents are on file.	6/01/2024

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3	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: Exits and exit passageways shall have a minimum clear width of 3 feet and be unobstructed by furniture or other objects. The exit out of the Red room had a guard lock on the door handle as observed by the Licensing Specialist during the monitoring visit. The guard lock on the door handle is an obstruction to the exit as it can't be opened using a one-hand, one motion to exit the room.	The guard lock was removed from the Classroom	6/01/24	
4	251.07(5)(a)5.b. Menus - Plan Description: The center did not have a menu planned and posted at least one week in advance. The current menu posted for parents only went through the day of the monitoring visit.	Cooking staff will post a menu for two weeks at a time for parents to view.	6/03/2024	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
5/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Glancefahn

Date Signed

6/03/2024