Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/28/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Leroyer Child Care Center	1000556521 / 001 - 1004260

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
1003 Mcmillan Ave Antigo WI 544091629	715-623-3231	7/27/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log books in the Infant and Discovery Zone Classrooms were not reviewed within the last six months to ensure all possible preventative measures are being taken. Repeat violation: Previously cited on 10/21/2024	Recurring reminder has been set in admin calendar to avoid missing the time period.	8/17/2026	
2	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: The parent authorization for one medication in the Infant Classroom did not specify dates for the length of the authorization. Repeat violation: Previously cited on 12/12/2025	Medication form corrected. Education to staff on proper completion of med forms.	8/17/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.07(6)(i)1. **Washing Child's Hands & Face** Description: Per observation and staff interview, children under the age of 1 year in the Infant Classroom are having their hands washed with a wipe that does not contain soap. Repeat violation: Previously cited on 2/14/2025, 12/13/2024	Education on proper hand-washing procedures given to staff along with approved methods for washing.	8/17/2026	
4	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: Per observation and staff interview, the diaper changing surface in the Infant Classroom is not be cleaned with soap and water prior to disinfecting. Staff in the Tiny Tots Classroom are not following the directions on disinfectant product label.	Education on proper disinfecting technique given to staff.	8/17/2026	

NAME - Agency Worker
Heather Struck

Date Issued
8/14/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Samantha Zeipper

Date Signed
8/17/2026