

<b>Date Correction Plan Due</b> 1/23/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Leroyer Child Care Center		<b>Provider Number / Facility ID Number</b> 1000556521 / 001 - 1004260		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1003 Mcmillan Ave Antigo WI 544091629		<b>Telephone Number</b> 715-623-3231	<b>Date - Regulation Visit</b> 12/13/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.b. <b>Department Notices Posted</b>  Description: The Notice of Order, Sanctions and Appeal Process issued on 11/15/24 was not posted next to the license.  Repeat violation: Previously cited on 10/21/2024	The Notice of Order, Sanctions and Appeal Process will be posted with correction plans going forward. The notice was posted 12/13/24 after being informed of this.	1/9/2025	

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<p>2 251.04(4)(a)2.c. <b>Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication</b></p> <p>Description: Per review of an incident report in a child file, the child bumped their head on 10/09/24 and parents were not immediately notified.</p> <p>Review of the medical log book in the Tikes Classroom showed that on 12/05/24 a child bumped their head and parents were not immediately notified.</p>	<p>Re-education of staff was completed and examples given to staff in regards to documentation and when to notify parents of injuries.</p>	1/9/2025	
<p>3 251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: A child was not within sight and sound supervision of a child care worker when they were sent down the hallway to the bathroom on their own.</p> <p>Repeat violation: Previously cited on 12/7/2023</p>	<p>The center and staff have implemented new procedures to accompany children to the bathroom.</p>	1/9/2025	
<p>4 251.06(6)(a) <b>Drinking Water Availability</b></p> <p>Description: Water bottles in the Tikes Classroom were stored in an upper cupboard, out of sight and reach of children, and were not available to them at all times of the day.</p>	<p>Water bottles are now stored on the counter and available to children during the day.</p>	1/9/2025	

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5 251.07(2)(e)3. <b>Prohibited Actions - Physical Restraint, Restriction, Enclosure</b>  Description: Per staff interview, a 2-year-old child was placed in a high chair to keep them from pushing the plates of other children off the table and onto the floor.  Per observation, the table in the Tiny Tots Classroom was pushed up to the wall pinning two seated children between the table and the wall. The children were not able to move or get up on their own.	Staff were educated on the prohibited actions and clarified what was considered restraint + restrictive actions.	1/9/2025	
6 251.07(6)(dm)3.a. <b>Medical Log - Observation Or Evidence Of Injury</b>  Description: Evidence of bruising, scratches, and bite marks were brought to the attention of staff and not documented in the medical log book.	Re-education of staff was completed on when to document, what to document and how to document.	1/9/2025	
7 251.07(6)(dm)3.b. <b>Medical Log - Injury In Care</b>  Description: An incident report in a child file showed that on 10/09/24 a child fell backwards off a shelf and bumped their head on the floor. The incident was not documented in the medical log book.	Re-education of staff was completed on when to document, what to document and how to document.	1/9/2025	

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8	251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b>  Description: Per interview and observation, children in the Tikes Classroom are not using running water with soap to wash hands and are using wipes that do not contain soap.  Repeat violation: Previously cited on 4/4/2023	Education on hand washing procedures were given to staff.	1/9/2025

**NAME - Agency Worker**  
Heather Struck, Bonnie Davis

**Date Issued**  
1/8/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Samantha Tupper*

**Date Signed**

1/9/2025