

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE  
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated April 21, 2026 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
  - Do not include confidential information, including the names of children and staff.
  - Write in concise, plain English.
  - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
  - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
  - **Email:** AmandaR.Holz@wisconsin.gov or
  - **Fax:** (920) 785-7869 or
  - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES  
BUREAU OF EARLY CARE REGULATION  
NORTHEASTERN REGION  
200 NORTH JEFFERSON  
SUITE 411  
GREEN BAY, WI 54301

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

**You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.**

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
5/5/2026

**TO FILE A COMPLAINT CALL**  
920-785-7811

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

Ozaukee Child Care And Preschool

**Provider Number / Facility ID Number**

0000558680 / 002 - 225823

**Address - Facility (Street, City, State, Zip Code)**

1115 W Liebau Rd 100 Ste 100 Mequon WI 530923399

**Telephone Number**

262-243-9040

**Date - Regulation Visit**

1/27/2026

**Rule/Statute Number  
Noncompliance Statement**

1 251.07(2)(e)

**Child Guidance - Prohibited Actions**

Description: The center self-reported: 12/9/25-1/8/26: Children Have Been Roughly Moved From One Spot To Another at Carpet Time Or In Line, roughly flipped Onto Their Stomachs at Nap Time. Using An Abrasive Or Harsh Tone And Wording Toward Children. On January 8Th, A Child Was Instructed To Retrieve A Dry Pull-Up From The Garbage And Put it Back On, unsanitary and not Emotionally Sensitive To The Child.

**Correction Plan**

After another staff member reported concerns, the center self-reported these concerns to DCF in alignment with our commitment to child safety and regulatory compliance. All concerns were addressed promptly, regardless of conflicting accounts, to ensure full adherence to licensing standards.

Staff member was placed on a 2-month probation and completed required training: Challenging Behaviors: Positive Guidance in Child Care and received direct coaching on appropriate handling, tone and sanitation practices.

Program-wide: Policies & Expectations reviewed and mandatory training: Reframing and Responding to Behaviors that Challenge You, assigned to all staff.

**Expected  
Completion Date**

3/14/2026

**Verification  
Date**

2/17/2026

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Ozaukee Child Care And Preschool		0000558680 / 002 - 225823		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1115 W Liebau Rd 100 Ste 100 Mequon WI 530923399		262-243-9040	1/27/2026	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	
Verification Date				
2	<p>251.07(2)(e)4.  <b>Prohibited Actions - Withholding / Forcing Food Or Sleep</b>            Description: According to staff interviews and documentation review, a child care worker withheld food from children during meal times to address behavioral issues, telling the children, they are "all done", making them clean up the food as punishment at the lunch table, and not allowing them sufficient time to eat their meals.</p>	<p>After another staff member reported concerns, the center self-reported these concerns to DCF in alignment with our commitment to child safety and regulatory compliance. All concerns were addressed promptly, regardless of conflicting accounts, to ensure full adherence to licensing standards.            Staff member was placed on a 2-month probation and completed required training: Challenging Behaviors: Positive Guidance in Child Care and received direct coaching on appropriate handling, tone and sanitation practices.            Program-wide: Policies &amp; Expectations reviewed and mandatory training: Reframing and Responding to Behaviors that Challenge You, assigned to all staff.</p>	3/14/2026	
3	<p>251.07(4)(b)  <b>Naps Or Rest Periods - Awake Children</b>            Description: A child care worker required 3 year old children to stay on their mats longer than 30 minutes.</p>	<p>After another staff member reported concerns, the center self-reported these concerns to DCF in alignment with our commitment to child safety and regulatory compliance. All concerns were addressed promptly, regardless of conflicting accounts, to ensure full adherence to licensing standards.            Staff member was placed on a 2-month probation and completed required training: Challenging Behaviors: Positive Guidance in Child Care and received direct coaching on appropriate handling, tone and sanitation practices.            Program-wide: Policies &amp; Expectations reviewed and mandatory training: Reframing and Responding to Behaviors that Challenge You, assigned to all staff.</p>	2/17/2026	

Program-wide: Policies & Expectations reviewed and mandatory training: Reframing and Responding to Behaviors that Challenge You, assigned to all staff.

**NAME** - Agency Worker  
 Gloribel Tegen

Date Issued  
 4/21/2026

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Lisa Clarke

Date Signed  
 5/1/2026