

Date Correction Plan Due 10/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ozaukee Child Care And Preschool		Provider Number / Facility ID Number 0000558680 / 006 - 1013651		
Address - Facility (Street, City, State, Zip Code) 1195 County C Grafton WI 530249727		Telephone Number 262-375-2016	Date - Regulation Visit 9/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: Based upon self report on September 10, 2025, a child care worker failed to supervise a four-year-old child when the child went to the bathroom while their class transitioned to the outdoor play space without the worker's knowledge. The child found a child care worker who brought the child outside to the group.	The parents were called immediately to let them know what had happened and to reassure them that all was ok. The teacher in charge of the group was met with, to discuss what happened and the importance of head counts and supervision. An email also went out to ALL the staff talking about the importance of supervision.	9/10/25	
2	251.055(1)(f) Child Tracking Procedure Description: Based upon self report, on September 10, 2025, the child care worker did not conduct the name to face count of children in care at all the transitional points while taking the children from the classroom to the outdoor play space resulting in a four-year-old child being left behind.	The teachers were met with about the importance of name to face count at every transition point to the playground to be sure this does not happen again. An email also went out to all staff going over this very important policy.	9/10/25	

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NAME - Agency Worker
Amanda Holz

Date Issued
10/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Ashley

Date Signed

10/2/25