



Child Care Centers of Marshfield, Inc.

803 N. Peach Avenue/905 Tiny Tigers Court
Marshfield, WI 54449

(715) 384-4854/(715) 389-1721

Sarah Franklin, Administrator

June 17, 2025

Heather Struck
Department of Children and Families
2187 N. Steven Street, Suite C
Rhineland, WI 54501

Dear Heather,

This letter is in response to your visit dated 5/21/25, at Site 1, 803 N Peach Avenue, Marshfield, WI 54449.

Enclosed you will find the responses to the DCF-F-CFS-0294-E – Non-Compliance Statement and Correction Plan.

If you have any questions or concerns regarding these responses, please call me at 715-389-1721.
Thank you.

Sincerely,

Sarah Franklin
Administrator

Enclosure: CFS-294 Non-Compliance's Form

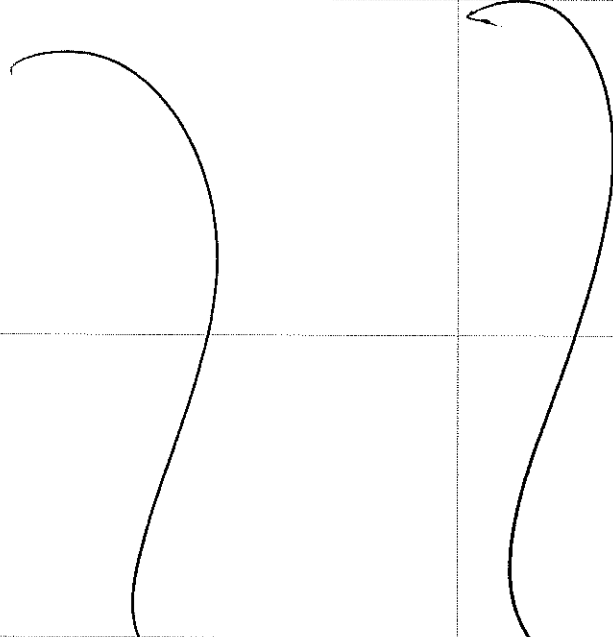
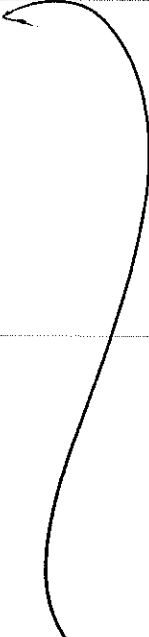
Date Correction Plan Due 6/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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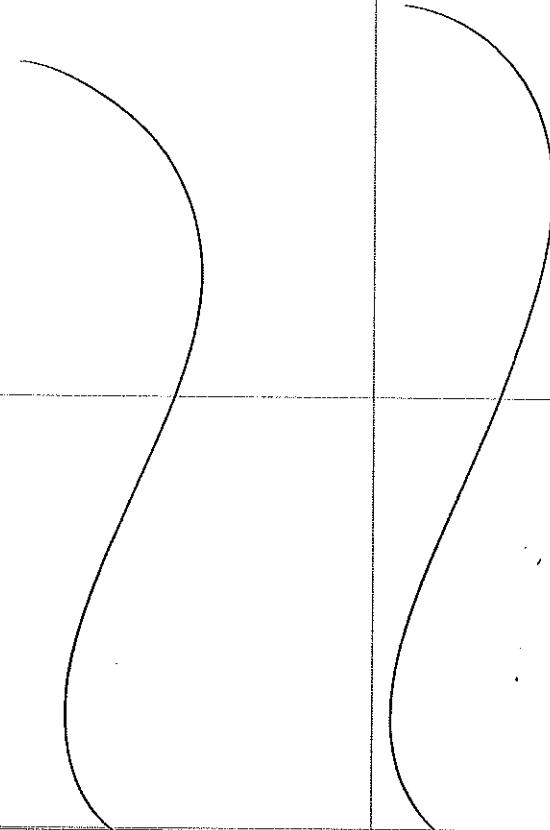

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Child Care Ctrs Of Marshfield Site 1		0000558100 / 001 - 620398	
Address - Facility (Street, City, State, Zip Code) 803 N Peach Ave Marshfield WI 544492328		Telephone Number 715-384-4854	Date - Regulation Visit 5/21/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(4)(a)2.c. Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication Description: Per staff interview and review of the medical log book, parents are not being immediately notified of head injuries.	See Attached	6/17/25
2	251.055(1)(a) Supervision Of Children Description: Per staff interview, children from the 4k classroom are out of sight and sound supervision as staff stand at the top of the stairs while children go downstairs to use the bathroom. This occurs 5-10 times per week.	See Attached	6/17/25

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803 N Peach Ave Marshfield WI 544492328		715-384-4854	5/21/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.06(2)(b) Electrical Or Hot Surface Protection Description: Several outlets throughout the center did not have outlet covers.	See Attached	6/17/25	
4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: In Room 6 a bucket containing several diaper creams labeled "keep out of reach of children" was located on a bathroom shelf in reach of children. Repeat violation: Previously cited on 5/2/2024			
5 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The upstairs deck railing was broken and prevented the gate to the stairs from properly closing. Per staff interview the outdoor deck is still being used for children under the age of 2 years old for play.			
6 251.06(2)(i) Deteriorating Paint Description: Multiple classrooms contained flaking and deteriorating paint in areas accessible to children.			

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803 N Peach Ave Marshfield WI 544492328		715-384-4854	5/21/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7 251.06(9)(d)2.a. Food Storage - Dry Food Description: Multiple dry food items were not labeled and stored in bags with zip-type closures or metal, glass, or food grade plastic containers with tight-fitting covers.	See Attached	6/17/25	
8 251.06(9)(f)3. Food - Leftover Prepared Food Description: On 05/21/25 there were peas dated 05/16/25 in the refrigerator that were not used or discarded within 36 hours. Apples sauce in the refrigerator was not dated.			
9 251.07(3)(a)5. Indoor Equipment - Intended Use Description: High chairs in Room 3 were not being used per manufacturer's recommendation. The shoulder straps for the high chairs had been removed and the high chairs were still being used.			

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
10	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Per staff interview, bedding is not washed after every five uses.	See Attached	6/17/25	
11	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: One medication in Rooms 1 and 6 did not contain a complete parent authorization to administer. One medication in Room 3 did not contain a parent authorization to administer. One medication in Rooms 6 and 7 contained a blanket authorization.			
12	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: In Room 6 two medications were not labeled with the child's name. In Room 7 one medication was not labeled with the child's name. In Rooms 7 and 2 one medication was not in the original container and labeled with the child's name, dosage, and directions to administer.			

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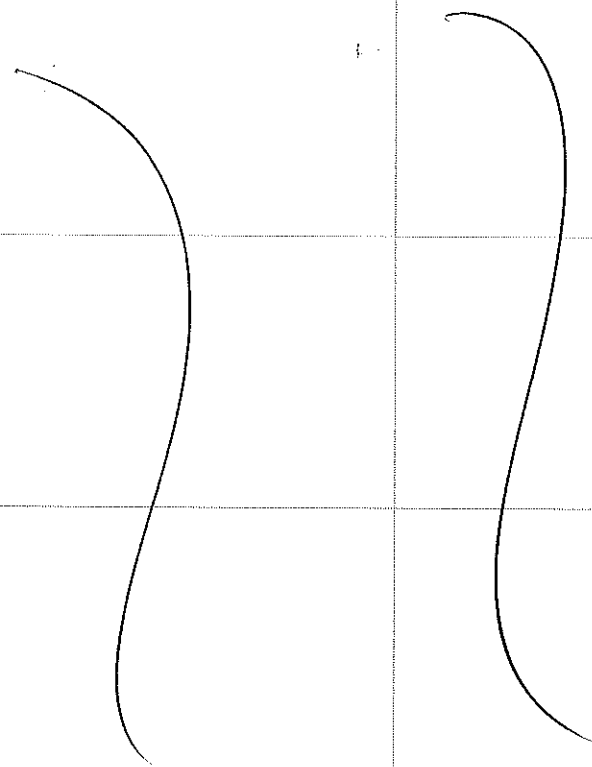
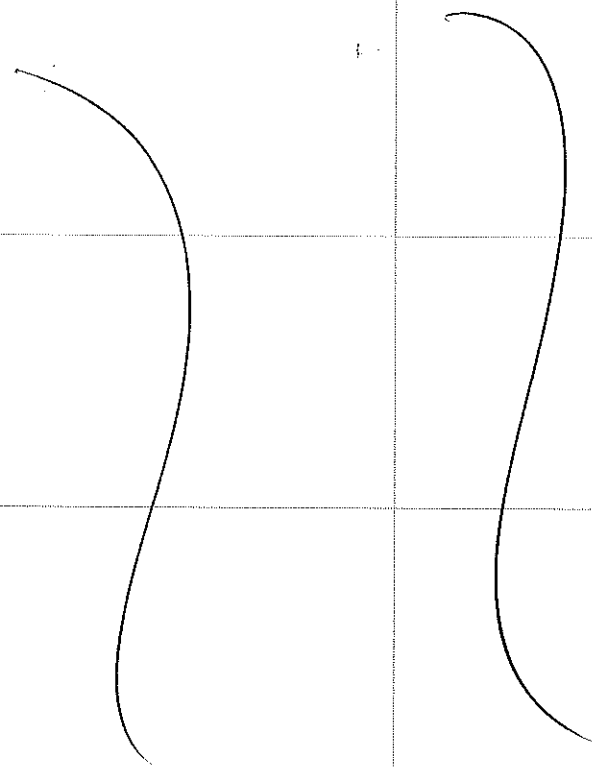
803 N Peach Ave Marshfield WI 544492328

Telephone Number

715-384-4854

Date - Regulation Visit

5/21/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
13	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: One medication was expired in Rooms 3 and 4K.</p>	See Attached	6/17/25		
14	<p>251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings</p> <p>Description: The mattress in the basinet was propped up with a blanket.</p>				
15	<p>251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home</p> <p>Description: Breast milk and/or formula brought from home was not labeled with the child's name and dated.</p>				
16	<p>251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula</p> <p>Description: Bottles containing leftover milk or formula were not discarded and rinsed within two hours after feeding.</p>				

NAME - Agency Worker

Heather Struck

Date Issued

6/3/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sarah Franken

Date Signed

6-17-25

NON-COMPLIANCE – Licensing Visit – dated 5/21/25, at Site 1, 803 N. Peach Ave., Marshfield, WI 54449.

Item 1 – Parent Notification – Injury, Consumption of Allergen, Incorrect Medication – Any time a child sustains a head injury, parents will be notified immediately. CORRECTED

Item 2 – Supervision of Children – Children in the 4k classroom will either all go down to the bathroom together with a teacher or the office will be called to supervise the 4k children while the teacher takes the child that needs to use the bathroom to the lower level. CORRECTED

Item 3 – Electrical or Hot Surface Protection – All outlets in the center will have outlet covers or outlet protectors. CORRECTED

Item 4 – Access to Materials Potentially Harmful Children – Diaper creams in Room 6 will be placed on a shelf, out of reach of the children. CORRECTED

Item 5 – Premises – Well Drained, Clean In Good Repair – The upstairs deck railing has been fixed, which now allows the gate to properly close. The deck is still currently not being used until licensing verifies that what we have is suitable. CORRECTED

Item 6 – Deteriorating Paint – Classrooms containing flaking and deteriorating paint have been touched up. CORRECTED

Item 7 – Food Storage, Dry Food – Dry food items will be stored in zip-lock bags or a container with a tight-fitting cover and be labeled and dated. CORRECTED

Item 8 – Food – Leftover Prepared Food – Leftover prepared food will either be used or discarded within 36 hours. CORRECTED

Item 9 – Indoor Equipment – Intended Use – All shoulder straps will be used in the high chairs in Room 3 and manufacturer's recommendations will be followed. CORRECTED

Item 10 – Naps or Rest Periods – Bedding Maintenance, Storage, Cleanliness – Sleeping bags will be sent home every Friday to be washed. This is not optional for parents. CORRECTED

Item 11 – Medication Administration – Parent Authorization – Medications at the center will contain complete, properly filled out parent authorizations to administer medication. CORRECTED

Item 12 – Medication Administration – Containers & Labeling – Medications at the center will be labeled with the child's name, dosage and directions to administer and must be in the original container. CORRECTED

Item 13 – Current Authorizations For Medications on Premises – Medications will be reviewed often to check the expiration date. All expired medications will be sent home. CORRECTED

Item 14 – Infant & Toddler – Crib Mattresses & Coverings – Mattresses will not be propped for any child. CORRECTED

Item 15 – Infant & Toddler – Food & Formula Brought From Home – Breast milk and formula brought from home will be labeled with the child’s name and will be dated. CORRECTED

Item 16 – Infant & Toddler – Leftover Milk or Formula – Any bottles containing leftover milk or formula will be discarded and rinsed within two hours after feeding. CORRECTED