

Date Correction Plan Due 12/26/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bilingual Learners Center Llc		0000592360 / 001 - 2007531	
Address - Facility (Street, City, State, Zip Code) 912 Geneva St Lake Geneva WI 531471803		Telephone Number 262-374-0520	Date - Regulation Visit 12/10/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff was not signed into the classroom when being counted in staff to child ratios.	<i>Staff signed the Daily Attendance sheet (the missed day)</i>	<i>12/13/2024</i>
2	251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: Center was not providing all minimum meal component requirements to meet USDA guidelines.	<i>Our Center will provide milk with the snack</i>	<i>12/13/2024</i>

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3	251.07(5)(a)5.a. Menus - Post Description: Menu was not posted in the kitchen.	We will post another menu in the kitchen as well.	12/13/2024
4	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: Intake information for infant and toddlers was not in the classroom.	Under 2 year old intake form was moved to the Infant and Toddler's room.	12/13/2024

NAME - Agency Worker
Michelle Garcia

Date Issued
12/11/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Amia M. Nissa

12/13/2024