DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/20/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Doorway To Learning		5000591785 / 002 - 2007766	
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**	
5617 Gordon Rd Sturgeon Bay WI 542359607	920-818-0877	7/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(h)8. **Policy Submitted & Implemented - Child Guidance** Description: Based on a complaint investigation it was determined that on July 20, 2026, A child care worker failed to implement the program's child guidance policy, when a worker grabbed a one year child by the arm, held the child's hand while pulling/leading the child to a different area outside, then pulled the child to the ground to put the child's shoes on.	Admin had conversation about handling children and ways to appropriatly do so 07/22/2026 Young Star came and did a training a 1 1/2 h. child guidance Worked dismissed	10/08/2026	
2	251.04(2)(L)1.b. **Department Notices Posted** Description: Based on observation on 7/28/26 the center failed to have the department notice that is issued 6/29/26 posted next to the license. Repeat violation: Previously cited on 3/2/2026	All notices will be posted and given to Director immediatly	10/08/2026	

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3	251.04(3)(jm) **Report - Prohibited Actions** Description: Based on a complaint investigation it was determined that on July 16, 2026, The center failed to report to the department any prohibited actions by an employee to a children in care within 24 hours after the incident. A staff member committed inappropriate child guidance on numerous occasions within the one year old classroom on 7/16/26 , those instances failed to be reported to the department.	July 22 Child guidance training. Young Star New Center guidance policy put in place Worker dismissed	10/08/2026	
4	251.04(4)(a)2.e. **Parent Notification - Inappropriate Child Guidance** Description: Based on a complaint investigation it was determined that on July 16, 2026, the center failed to notify parents immediately when their children were subject to inappropriate child guidance by a child care worker. Repeat violation: Previously cited on 6/1/2026, 3/24/2026	July 22nd Child Guidance training from young star continue you guide staff worker dismissed	10/08/2026	
5	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Based on record review on 7/28/26 according to the Staff Record Checklist Staff Member A failed to have a health report on file. The employee was hired 4/7/26.	Following up to ensure copies are made. Have a checklist for going over files worker dismissed	10/08/2026	

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6	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Based on record review on 7/28/26 according to the Staff Record Checklist Staff Member A failed to have abusive head trauma training. The employee was hired 4/7/26.	Making sure all trainings are complete and printed workers dismissed	10/08/2026	
7	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Based on record review on 7/28/26 according to the Staff Record Checklist Staff Member A failed to have biennial child abuse and neglect training. The employee was hired 4/7/26.	Making sure all trainings are complete and printed (Employe Checklists) workers dismissed	10/08/2026	
8	251.07(2)(c)1. **Time Out - Age** Description: Based on a complaint investigation it was determined that on July 16, 2026, a child care worker used time out with children who were one years of age on multiple occasions. It was observed via video footage that a child care worker placed two different children who were one years of age on a time out on three different occasions. The one year old children were placed on time outs for approximately 30 seconds, 2 minutes and 4 minutes.	Option to about ways to redirect children - they should not be receiving time-outs worker dismissed	10/08/2026	

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9	251.07(2)(e) **Child Guidance - Prohibited Actions** Description: Based on a complaint investigation it was determined that on July 16, 2026, on July 16, 2026, a child care worker used prohibited actions with one-year-old-children. On multiple occasions the child care worker grabbed children by the arms to move them to another location, jerked the children by the arm to the floor, used their body to block children from moving/walking away, and pushed a child from the back causing them to fall to the carpet. Repeat violation: Previously cited on 6/9/2026, 6/1/2026, 3/24/2026	Child Guidance training on 7/22/2026 Completed and discussed workers dismissed	10/28/2026	

NAME - Agency Worker
Cassandra Debauche

Date Issued
10/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/08/2026