DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/13/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Doorway To Learning		5000591785 / 002 - 2007766
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
5617 Gordon Rd Sturgeon Bay WI 542359607	920-818-0877	3/24/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.e. **Parent Notification - Inappropriate Child Guidance** Description: Based on a self-report investigation it was determined that on 3/10/26 a parent failed to be notified immediately when their child was subject to inappropriate child guidance by a staff member. The actual incident occurred around 10am, the director discovered the incident by observing video footage with law enforcement around noon, and the parent was not notified of the incident until pick up around 5pm.	We will make sure all people within the families that need to be contacted, Be contacted within the hour of incident along with any other reporting as needed.	07/08/2026	6/1/2026

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.07(2)(e) **Child Guidance - Prohibited Actions** Description: The program self reported on 3/10/26 a child care worker used prohibited actions with a one year old child when the child care worker was seen grabbing the child by one arm and aggressively pulling the one year old toward the child care worker causing the child's head to jerk back as the child was being pulled. The staff member then picked the one year old child up off the floor while holding both of the child's arms lifting the child off the ground while yelling in the child's face.	Ensure we get proper training to staff members for correct guidance in handling situations	7/08/2026	6/9/2026
3	251.09(4)(a)10. **Infant & Toddler - Diapering Lotions, Powders, Salves** Description: Based on a complaint investigation it was discovered A staff member applied diaper cream to a child during a diaper change without authorization or direction of the parent. A staff member within the Bunny Classroom used another child's diaper cream on a different child who is enrolled within the class. This child did not have any authorization for that specific brand/type of diaper cream/lotion.	Having all diaper creams labeled and forms allurated for any staff to apply onely the Chilas designated items	7/08/2026	

NAME - Agency Worker
Cassandra Debauche

Date Issued
6/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
07/15/2026