DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 9/16/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Trinity Merrill Lutheran Early Learning Center		5000591685 / 001 - 2006892	
Address - Facility (Street, City, State, Zip Code) 201 Stange St Merrill WI 544522309	**Telephone Number** 715-722-0523	**Date - Regulation Visit** 8/25/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: The energy-absorbing surface below the climber did not meet the required depth of nine inches of loose fill in a fall radius of four feet.	2yrds of sand brought in- raked loosly to cover area to depth needed.	9/4/26	

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2	251.06(11)(bm)3. **Outdoor Play Equipment - Construction, Condition** Description: The bracket connecting the slide to the climber was broken and the slide was leaning against the climber. The slide was not roped off from use and children were using the slide while playing outside in the morning. Buckets and trucks were observed to be cracked exposing sharp and/or pinching edges. Two chalk tables had extensive water damage causing the tables to swell.	Called company to fix slide - boarded off so cannot be used. All broken toys - disposed Chalk tables to be removed.	9/25/26	
3	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Sunscreen, insect repellent, lotion, baby powder, and dish soap spray labeled "keep out of reach of children" and were in reach of children in the cubbies located in the cafeteria. Diaper creams labeled "keep out of reach of children" were in reach of children in the downstairs bathroom diaper changing table cabinet. The cabinet lock was missing. Repeat violation: Previously cited on 6/6/2025	All potentially harmful materials are now up in cabinets - out of reach. Lock replaced on changing table	9/18/26	

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4 251.07(4)(b) **Naps Or Rest Periods - Awake Children** Description: Per observation and staff interview, awake children in the Big Bear Classroom are not allowed to get off their sleeping bags after 30 minutes of rest. Repeat violation: Previously cited on 2/26/2026, 11/20/2025	All staff trained & instructed again - if child not sleeping in 30 minutes - Have to be told they may get off cot & do quite activity.	9/4/26	
5 251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log books in the Big Bear and Sonshine Classrooms were not reviewed within the last six months to ensure all possible preventative measures are being taken.	All med books checked & signed off. Doing every 2 months	9/4/26	
6 251.07(6)(f)3. **Medication - Storage** Description: Tylenol was stored within reach of children in a cubby in the cafeteria.	All medications sent home w/ parents when not in use. No PRN's	9/4/26	

NAME - Agency Worker
Heather Struck

Date Issued
9/2/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10-7-26