

Date Correction Plan Due 3/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Trinity Merrill Lutheran Early Learning Center	Provider Number / Facility ID Number 5000591685 / 001 - 2006892
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Address - Facility (Street, City, State, Zip Code) 201 Stange St Merrill WI 544522309	Telephone Number 715-722-0523	Date - Regulation Visit 2/7/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: Per observation, no children were marked in as being present on the classroom sign-sheets for classrooms 7 and 9.	<i>Staff educated to make sure children are signed in and out on sheets daily</i>	<i>2/30/25</i>	
2	251.07(1)(a) Written Program Of Activities Description: Two classrooms did not have a written program of planned activities posted for the week of February 3, 2025.	<i>Staff educated to have lesson plan posted on bulletin boards</i>	<i>2/30/25</i>	

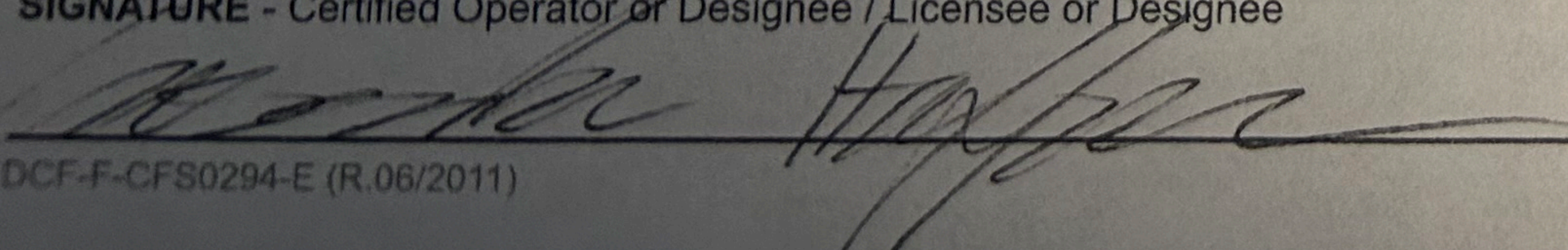
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3 251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions Description: Center staff implemented a sticker chart in the preschool classroom whereby a child could not participate in a special activity with the rest of the group if they did not earn enough stickers. On one occasion, one or more children were not allowed to watch a movie with the group because they didn't earn enough stickers.	Sticker chart was taken down, staff educated that charts are not developmentally appropriate for children under the age of 5 years old	2/20 ¹⁷ /25	
4 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Center had an incomplete authorization form to administer Flovent to Child 1. Repeat violation: Previously cited on 6/7/2024	Parents filled out new medication form for Flovent	2/17/25	

NAME - Agency Worker
Kirsten Kronberger

Date Issued
2/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



2/18/25