

Date Correction Plan Due 6/24/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-381-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

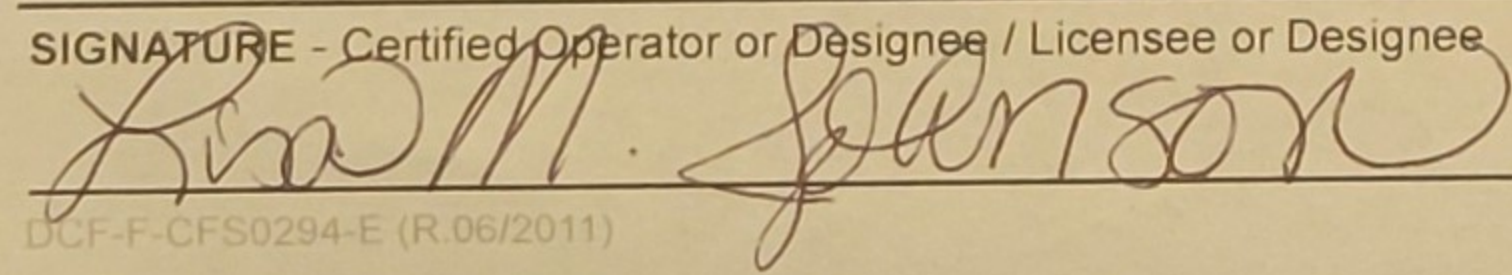
Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Trinity Merrill Lutheran Early Learning Center		5000591685 / 001 - 2006892		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
201 Stange St Merrill WI 544522309		715-722-0523	6/7/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The center did not have complete medication authorization information from the parent for Child 3 to administer Tylenol or Parent's Choice infant ibuprofen.	New medication forms have been filled out for child 3 to be able to administer Tylenol or parent's choice infant ibuprofen.	6/17/2024	
2	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 3 and 4 do not have documentation of changes in development that were due in May 2024.	Parents were asked to update changes in development and flags with new update date has been put on paper work.	6/17/2024	

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3	251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves Description: Center staff are applying diaper cream to several children in the infant classroom without written directions from the parent.	All diaper cream, lotions, powders, salves have forms filled out by parents w/ specific directions as how to apply/use.	6/17/2024

NAME - Agency Worker
Kirsten Kronberger

Date Issued
6/10/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

6/20/2024