

Date Correction Plan Due 5/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Pines Bilingual Child Care Center		Provider Number / Facility ID Number 2000591422 / 001 - 2006831		
Address - Facility (Street, City, State, Zip Code) 1118 Williams Way Black Earth WI 535159804		Telephone Number 608-504-0941	Date - Regulation Visit 5/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>250.05(2)(c) Staff File - Days, Hours Worked</p> <p>Description: Providers did not document the hours worked from May 6, 2024 to May 8, 2024.</p> <p>Los proveedores no documentaron las horas trabajadas en Mayo 6 del 2024 hasta Mayo 8 del 2024.</p>	<p>Before each teacher starts work, they have to search the list and add the start time and at the end the finish time. Every day, it must check if the teacher has signed in - out list.</p>		
2	<p>250.09(1)(c)1. Infant & Toddler - Information For Providing Individualized Care</p> <p>Description: Child 1 did not have the initial documentation of child's development and routines.</p> <p>El niño 1 no tiene documentación inicial de su desarrollo y rutinas.</p>	<p>Before providing information to parents, we must ensure that we are providing all the appropriate information needed for each child's enrollment.</p>		

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Noncompliance Statement			

NAME - Agency Worker
Luzdarys Marquez

Date Issued
5/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jaqueline Moreno S.

05/13/2024