

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
9/13/2024

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Jennifer's Love Nest Lic

4000591214 / 001 - 2006381

Address - Facility (Street, City, State, Zip Code)
2434 W Hadley St Milwaukee WI 532061157

Telephone Number
414-871-2120

Date - Regulation Visit
8/29/2024

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected Completion Date
Verification Date

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251.04(6)(a)1.
Child Record - Enrollment Information

Description: The enrollment form for Child#1 lacked complete information. There was no authorized individual listed to call for/receive child.

We have promptly updated the form to include the authorized individual to call for and receive the child.

To prevent this in the future, we have reviewed all enrollment forms for completeness and re-trained our staff on verifying required information. We will also conduct regular audits to ensure ongoing compliance.

9/3/2024/

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251.05(2)(a)6.
Staff Record - Days & Hours Worked

Description: The teacher in the infant room was not signed in on the day of the licensing visit.

This oversight has been corrected, and the sign-in was completed immediately after it was noticed.

To avoid future occurrences, we have reminded all staff of the importance of signing in upon arrival and will conduct regular checks to ensure compliance.

9/3/2024

Name - Certified Operator / Licensed Center Jennifer's Love Nest Llc		Provider Number / Facility ID Number 4000591214 / 001 - 2006381	
Address - Facility (Street, City, State, Zip Code) 2434 W Hadley St Milwaukee WI 532061157		Telephone Number 414-871-2120	Date - Regulation Visit 8/29/2024
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3 251.05(2)(a)7. Staff Record - Continuing Education Description: There was no documentation of continuing education hours completed in 2023 for Staff A.	We have since gathered and documented the required continuing education hours for all staff members. Moving forward, we will implement a more rigorous tracking system to ensure that all staff are completing 15 hrs of continuing education hours are properly recorded and easily accessible annually.	9/3/2024	
4 251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Staff B, identified as the cook, did not complete one hour of training in kitchen sanitation, food handling, and nutrition within the past year.	Kitchen staff have scheduled and completed the required one-hour training. To prevent this from happening again, we are updating our training records and implementing reminders to ensure all kitchen staff complete their required training on time.	9/3/2024	
5 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The rug in the Infant/Toddler room was dirty.	We have since cleaned the rug thoroughly and will ensure that it is regularly maintained to meet cleanliness standards. We are also reinforcing our cleaning protocols to prevent similar issues in the future.	9/3/2024	
6 251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The refrigerator in the kitchen read at 44 degrees Fahrenheit.	We have adjusted the temperature setting to ensure it now consistently maintains 40°F. To prevent this issue in the future, we have implemented daily temperature checks to monitor and maintain proper refrigerator settings.	9/3/2024	

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7	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book has not been reviewed within the past 6 months.	We have now completed the required review and updated the log accordingly. Moving forward, we will implement a regular schedule to ensure the log book is reviewed consistently.	9/3/2024	
8	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A container of rice cereal was opened on 7/10/24. The label states it should be used within 30 days.	We have discarded the expired cereal and conducted a thorough check to ensure all other food items are within their usage dates. To prevent this in the future, we have reinforced our policy of labeling and monitoring expiration dates to ensure timely use or disposal.	9/3/2024	

NAME - Agency Worker
Katrina Tarantino

Date Issued
8/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer Dobbs *Rashunda Dobbs*

Date Signed

9/4/2024