DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/23/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Steam Academy Llc		4000591204 / 001 - 2006370
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
5806 W National Ave West Allis WI 532143446	414-817-2376	10/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)2. **Child Record - Emergency Medical Consent** *Description: Child #2 did not have on file written consent from the parent for emergency medical care or treatment.*	parent of child # 2 has completed a written consent form for emergency medical care of trefment copy has been placed in file	10-04-24	
2	251.04(6)(b) **Current, Accurate Daily Attendance Record** *Description: The attendance record was not accurate upon arrival. 6 children were present while 4 were written in on the record. The licensee had documented children_s arrival time when asked to ensure accuracy.* *Repeat violation: Previously cited on 10/22/2024*	An Infant was being changed both children & Licensing arrived parents will be asked to assist with signing in their children to help maintain accuracy staff will continue to sign children in on attendance and classroom tracking forms upon arrival	10-04-24	

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3	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff E did not complete a physical examination within 30 days of employment at the center. Repeat violation: Previously cited on 10/22/2025, 10/22/2024	Staff E has an doctors appt mid November staff physical & health report will be placed in file after completion of her appointment	11-25-2026 11-25-26	
4	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff C did not have current biennial training in child abuse and neglect reporting requirements. Repeat violation: Previously cited on 10/22/2025, 10/22/2024	Staff C has been instructed to complete her biennial ~~training~~ training for child abuse and neglect by 10-30-26 certificate will be placed in file	10-30-26	
5	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: The meal prep personnel did not complete one hour of training in kitchen sanitation, food handling and nutrition annually. Repeat violation: Previously cited on 10/22/2024	Assistant teacher Subsitituted for meal prep personal until she arrived to ensure this requirment is met all staff will be trained to prepare and serve meals in case a sub situte is needed	11-30-26	
6	251.055(2)(L) **Staff-To-Child Ratios - Non-Classroom Duties** Description: The licensee/sole child care worker at the time of licensor□s arrival, was preparing and serving lunch to children, while also being counted in staff-to-child ratios.	meal prep personnel was running behind a few mintues all children were in sight and sound and the teacher was in staff to child ratio. In the future staff will wait for meal prep personnel	10-04-26	

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7	251.06(2)(b) **Electrical Or Hot Surface Protection** Description: Two outlets were not covered at the time the visit. This was corrected when addressed.	All staff will be reminded to check that all outlets are covered upon opening and closing of the center	10-03-26	
8	251.07(6)(i)1. **Washing Child's Hands & Face** Description: Children□s hands were not washed after eating.	All staff will be remined to wash the children's hands before and after each snack and meal.	10-03-26	
9	251.09(1)(am) **Infant & Toddler - Intake Information** Description: Child #5 did not have written information from the child□s parent or guardian pertaining to that child□s individualized care, as documented in the Under 2 Intake.	child # 5 parent has completed and returned childs 2 and under Intake form as of	10-03-26	
10	251.09(2)(bm) **Infant & Toddler - Sleep Position** Description: An infant was observed sleeping in a swing upon arrival. Repeat violation: Previously cited on 10/22/2025	Infant had just fallen asleep staff will be reminded to place infants that are sleeping in a play pin	10-03-26	