

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

Date Correction Plan Due 12/30/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL 262-446-7800</b>
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Steam Academy Llc		4000591204 / 001 - 2006370		
<b>Address - Facility (Street, City, State, Zip Code)</b> 5806 W National Ave West Allis WI 532143446		<b>Telephone Number</b> 414-817-2376	<b>Date - Regulation Visit</b> 10/22/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.b. <b>Department Notices Posted</b>  Description: A warning letter dated 10/30/24 is not posted at the center.	<i>Warning letter was posted during the visit</i>	<i>10-22-25</i>	
2	251.04(6)(a)5. <b>Child Record - Health History</b>  Description: Health history information on file for Child 2 noted multiple medical conditions; however, the form lacked information regarding each medical condition and what to do in the event of an emergency.  Repeat violation: Previously cited on 11/27/2023	<i>Parent was made aware and paper was completed</i>	<i>11-03-25</i>	

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3	251.04(6)(a)6m. Child Record - Immunization History  Description: Child 2 does not have immunization history on file and has been attending the center for more than 30 days.  Repeat violation: Previously cited on 10/22/2024	parent was made aware of child needs immunization record	11-21-25	
4	251.05(2)(a)3.a. Staff Record - Physical Examination  Description: There is no health report on file for Staff B. Staff B started in June 2025 and would have needed a health report within 30 days.  Repeat violation: Previously cited on 10/22/2024	staff was made aware of health report needed	1-20-25	
5	251.05(2)(a)6. Staff Record - Days & Hours Worked  Description: Staff hours worked are documented but it does not include what room staff is working in when used to meet staff-to-child ratio.  Repeat violation: Previously cited on 10/22/2024, 11/27/2023	staff has been made aware of signing in and out on tracking sheets daily	10-23-25	

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6	<p>251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff B does not have documentation of a current CPR certificate on file. The most recent certificate expired May 2025.</p> <p>Staff C does not have a current CPR certificate within 3 months after beginning to work with children. Staff C started in June 2025.</p> <p>Repeat violation: Previously cited on 11/27/2023</p>	<p>Staff C has CPR training on file and was on file upon visit</p> <p>Staff B was made aware to give a copy of CPR training to be put in file</p>	<p>10-23-25</p> <p>10-23-25</p>	
7	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff C does not have documentation of a current child abuse and neglect training. The most recent training on file was taken on 10/11/23.</p> <p>Repeat violation: Previously cited on 10/22/2024</p>	<p>Staff C was made aware to complete the training</p>	<p>2-28-26</p>	
8	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center did not follow their policy for child tracking. There was no child tracking outside for a group of three children and there was no child tracking in the infant room where one child was present.</p> <p>Repeat violation: Previously cited on 10/22/2024</p>	<p>Staff will make sure tracking sheets are placed in every room and children are being tracked to that room</p>	<p>10-25-25</p>	

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9 251.06(2)(a) <b>Potential Source Of Harm On Premises</b>  Description: In the outdoor play space, nails were observed sticking out of the wooden fence, accessible to children.  Repeat violation: Previously cited on 10/22/2024	<i>nails was made not visable in fence area</i>	<i>02-10-24</i>	
10 251.06(9)(d)2. a. <b>Food Storage - Dry Food</b>  Description: Dry goods are not stored in bags with zip-type closures or food grade containers with tight-fitting covers.	<i>Dry foods was being placed in proper storage during Site visit</i>	<i>10-23-25</i>	
11 251.09(2)(bm) <b>Infant &amp; Toddler - Sleep Position</b>  Description: On the day of the monitoring visit, a 4 month old was observed sleeping in a rocker. **The infant was moved during the visit**	<i>staff was verbally told to Always place sleeping baby in Play Pin</i>	<i>10-22-25</i>	
12 251.09(4)(a)5. <b>Infant &amp; Toddler - Soiled Diapers Disposal</b>  Description: A dirty diaper was observed in a plastic bag lying on the floor. **This was corrected during the licensing visit**	<i>Staff will place trash inside the trash cans</i>	<i>10-22-25</i>	

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NAME - Agency Worker  
Kristin Lange, Sara Cooney

Date Issued  
12/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Clara A. Ware*

Date Signed

12-03-2024

DCF-F-CP90254-E (R.09.2011)