

Date Correction Plan Due 3/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Michelle Marlar		Provider Number / Facility ID Number 8000591518 / 001 - 2006297		
Address - Facility (Street, City, State, Zip Code) 340 Covington Trl Sun Prairie WI 535904650		Telephone Number 402-730-4229	Date - Regulation Visit 3/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.11(4)(a) Regular License - Application Materials Submission Date Description: At least 30 days before the expiration date of a probationary license, an applicant for license renewal shall submit to the department the following materials: 1. A completed license application. 2. Any changes to center policies.	Submittal of all continuation materials.		3/8/2024

NAME - Agency Worker
Cierrena Schoville

Date Issued
3/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed