

Date Correction Plan Due 3/18/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kidz Cave And Learning Den		Provider Number / Facility ID Number 1000591111 / 001 - 2007525		
Address - Facility (Street, City, State, Zip Code) 3224 N 78Th St Milwaukee WI 532223918		Telephone Number 832-571-9271	Date - Regulation Visit 3/2/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(2)(i)1.a. Monitoring Results Posted Description: The current licensing statement of noncompliance and correction plan was not posted during the monitoring visit.	I, the provider will post all noncompliance and correction plans visibly to parents, & Licensor on my information board immediately.	03/18/2026	
2	250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: Documentation of a person to be notified in an emergency when a parent cannot be reached immediately was not observed for Child 1.	I, the provider will have parent of child 1 update and correct immediately. Provider contacted parent on 03/02/26, and parent updated Emergency contact info at pickup.	03/03/2026	

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3 250.04(6)(a)1m.f. Child Record - Health History - Medical Condition Symptoms Description: Documentation of complete information regarding medical condition triggers, signs and symptoms for the provider to watch for was not observed for Child 4.	1, the provider will discuss with parent of child 4 and update/ list triggers of medical condition immediately on 03/03/26 and update ^{Health} form.	03/03/26	
4 250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Documentation that the child's immunization history is in compliance was not observed Child 1 and Child 2.	1, the provider has contacted parent of child 1 & 2, on 3/2/26 and has received immunization and health reports for child 1 & 2 an input in child 1 & 2's folder.	03/03/26	
5 250.04(6)(b) Current, Accurate Daily Attendance Record Description: The licensee failed to maintain a current, accurate written record of daily attendance that includes the actual time of arrival and departure for each child and each child's birthdate when 7 children were signed into attendance but 6 children were present and in care and none of the children's birthdates were written on attendance, rather, the children's ages were written.	1, the provider has spoken with staff in regards to attendance logs and, provider checks daily to ensure all kids are signed in and out with another teacher to prevent any children not being signed out/ in daycare daily.	03/18/26	

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6	250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: Documentation of biennial training in child abuse and neglect training was not observed for Staff C.	1) the provider reviewed all trainings with staff and staff C completed biennial training on 03/03/26, provider inserted training certificate in staff C's folder	03/18/26	
7	250.05(4)(a) Staff Orientation - Documentation Description: Documentation of a completed orientation was not observed for Staff C. The center provided an orientation containing staff's name but staff did not acknowledge the orientation with initials nor signature.	1) the provider reviewed the orientation checklist with Staff C and completed the orientation checklist on 3/18/26, and inserted in Staff folder	03/18/26	
8	250.06(2)(c) Access To Materials Potentially Harmful To Children Description: Items labeled, "Keep out of reach of children," were located in the an unlocked cabinet in the bathroom and were accessible to children.	The provider removed all cleaning products out of bathroom cabinets and reviewed with staff the importance of storing cleaning products in locked cabinet or shelf.	03/03/26	
9	250.07(6)(b)1. Medical Log Book Description: Per observation, the medical log book pages were not numbered.	1) the provider does have a numbered medical log book and educated staff on using the correct log book, and educated staff on how to complete a log without skipping lines.	03/03/26	

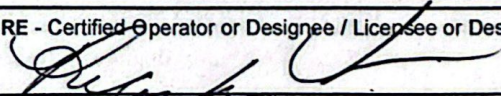
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10	250.07(6)(b)2. Medical Log Book - Pages And Entries Description: Per observation, lines were skipped in the medical log book.	1, the provider reviewed incident reports/Logs with staff and educated staff on how to complete a medical log/incident report with highlighting not to slip lines. (incident report was rewritten correctly).	03/18/26
11	250.09(2)(c) Infant & Toddler - Sleep Position Description: During the monitoring visit, a child under one year of age was sleep in a bouncer chair.	1, the provider trained and educated staff on how to properly put a child down and educated staff on the importance of how children can be harmed or otherwise if not sleeping in bed on back. The provider removed bouncer during open play/circle time and replace with crib/bumble chair. The provider will not allow bouncers for sleeping babies.	03/16/26

NAME - Agency Worker
Tiisha Harrell, Crescenta Sabree

Date Issued
3/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



03/18/2026