Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/15/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Janell's Childcare		9000591459 / 001 - 2006229	
Address - Facility (Street, City, State, Zip Code) 603 Wellington Dr West Bend WI 530902874	**Telephone Number** 262-306-1138	**Date - Regulation Visit** 8/19/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)4.b. **Child Record - Physical Exam - Over 2, Under 5** Description: Based on records review, the provider did not have a current health exam on file for the following children: # 1, #3, # 4, # 5 and # 6,	Will Work on updating With Parents		
2	250.04(6)(a)4m. **Child Record - Immunization History Compliance** Description: Based on records review, the provider did not have the immunization records on file for child # 6 and for child #7.	Will Work on updating With Parents		

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3 250.05(2)(c) **Staff File - Days, Hours Worked** Description: Based on records review, during the week of 8/17/2026 through 8/19/2026, the provider failed to sign into the daily attendance sheet.	Was out of routine Because of mothers death Back on track Now	9/1/26	
4 250.05(2)(f) **Staff File - Continuing Education** Description: Based on records review, on August 19, 2026, the provider did not have the required 15 hours of continuing education for the 2025 training year.	2025 is over Can't make that up I have time to Finish 2026	Dec 31 2026	
5 250.05(3)(fm) **Biennial Training - Child Abuse & Neglect** Description: Based on records review, the provider did not have the updated biennial child abuse and neglect training information on file. Repeat violation: Previously cited on 4/22/2025	Finished on 9/14/26 Sending Certificate 9/14/26	9/14/26	
6 250.055(2)(a) **Maximum Number Of Children In Care Of The Center** Description: Based on observation, on August 19, 2026, the provider was over the allowable staff to child ratio when there were 9 children in care under the supervision of one provider.	Will tell Parents Friends Family No	9/1/26	

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603 Wellington Dr West Bend WI 530902874	262-306-1138	8/19/2026	

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7	250.06(2)(n)1.a. **Radon - Testing** Description: The providers' Radon test results expired on 03/30/2025.	Already retested Results Sent 9/14/26	9/14/26	
8	250.06(9)(h) **Meals & Snacks - Minimum Meal Requirements** Description: Based on observation, on August 19, 2026, the children were given water instead with their lunch instead of milk which is a required component under the USDA guidelines.	Will Provide Milk With every meal and Water in between Meals	immediate	

NAME - Agency Worker
Gloribel Tegen

Date Issued
8/31/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Janell Kohler

Date Signed
9/14/26