

Date Correction Plan Due 4/10/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wisconsin Heights School Age Program Llc		Provider Number / Facility ID Number 1000590981 / 001 - 2006134		
Address - Facility (Street, City, State, Zip Code) 10173 Us 14 Mazomanie WI 53560		Telephone Number 608-289-3378	Date - Regulation Visit 3/20/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: The noncompliance statement was not posted.	The noncompliance statement will be posted in both classrooms now vs on the central parent information board.	4/1/26	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff days and worked hours record was inaccurate when staff member counted in ratio did not sign in on the day of the visit.	Staff will sign in upon arrival daily vs waiting until the end of the day to sign in/out	4/1/26	

NAME - Agency Worker
Luzdarys Marquez

Date Issued
3/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed