

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

<b>Date Correction Plan Due</b> 4/21/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Little Hearts		3000590973 / 001 - 2006129	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
204 Slinger Rd Slinger WI 530869586		262-589-1084	4/1/2025
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Based upon review on April 1, 2025 a child care worker without a completed background check worked with children in care on March 21, 24 and 31, 2025.	- staff member completed background check on April 14 <sup>th</sup> , 2025 - staff files will be checked to make sure they are up to date.	4/14/25
2	251.055(1)(a) <b>Supervision Of Children</b>  Description: Based upon observation on April 1, 2025, a 4-year-old child was not within sight or sound of a child care worker when they were left in the director's office to watch a tablet and the door was closed.	- no child shall be out of sight or sound of a staff member, nor allowed in the office. - policy reviewed	4/2/25

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3	251.06(1)(c) <b>Space Designated For Children</b>  Description: Based upon observation on April 1, 2025, there was a 4-year-old child in the director's office watching a tablet during the visit.	- No child will be allowed in the office.  - Policy reviewed - children must remain in designated classroom.	4/2/25	
4	251.06(4)(d) <b>Exits &amp; Passageways - Unobstructed, Minimum Width</b>  Description: Based upon observation on April 1, 2025, the hallway and lighted exit near the office was obstructed by chairs, toys and doors that needed to be thrown out.  Repeat violation: Previously cited on 2/21/2024	- All items that were located in front of the lighted exit have been disposed of. - This space will not be used as an area where items accumulate.	4/3/25	
5	251.06(4)(f) <b>Electrical Outlet Limit</b>  Description: Based upon observation on April 1, 2025, there were more than two items plugged into a power strip in the 1-year-old room.	- The power strip has been removed from classroom.  - Staff was made aware that power strips cannot be used.	4/2/25	
6	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: Based upon observation on April 1, 2025, dry foods were not stored in bags with zip-type closure or in containers with tight-fitting covers.  Repeat violation: Previously cited on 9/12/2024	- All open dry foods were placed into zip lock bags and dated.  - Staff members were informed of this policy.	4/2/25	

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7	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Based upon observation on April 1, 2025, the medical log book in the 1-year-old room was not reviewed in a timely manner, as it was last reviewed on 8/7/24.  Repeat violation: Previously cited on 8/28/2023	- Director reviewed log book.  - Director noted exact date of review so it can be completed at the 1e month mark.	4/2/25
8	251.07(6)(f)1.b. <b>Medication Administration - Containers &amp; Labeling</b>  Description: Based upon observation on April 1, 2025, there was a bottle of Tylenol in a zip-loc bag in the 1-year-old room that did not have the child's name on it.	- Tylenol was labeled and put into medicine box.  - staff was reminded that all medication needs to be labeled and stored properly.	4/3/25

NAME - Agency Worker  
Jamie Brandt

Date Issued  
4/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Angela Slinger*

4/18/25