

<b>Date Correction Plan Due</b> 3/13/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Hearts		<b>Provider Number / Facility ID Number</b> 3000590973 / 001 - 2006129		
<b>Address - Facility (Street, City, State, Zip Code)</b> 204 Slinger Rd Slinger WI 530869586		<b>Telephone Number</b> 262-525-1570	<b>Date - Regulation Visit</b> 2/21/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<b>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</b>  Description: Based upon review on February 21, 2024, Child #5 of the Child Record Checklist did not have a current Child Health Report on file.	<i>Child will be seen by physician &amp; form will be completed.</i>	<i>3/31/2024</i>	
2	<b>251.05(3)(b) Abusive Head Trauma Prevention Training</b>  Description: Based upon review on February 21, 2024, Staff Member D of the Staff Record Checklist did not have documentation of completing AHT Prevention Training prior to working with children under 5 years of age.  Repeat violation: Previously cited on 11/8/2022	<i>Staff member D will complete training.</i>	<i>3/18/2024</i>	

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3	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Based upon review on February 21, 2024, Staff Member D of the Staff Record Checklist did not have documentation of completing the biennial child abuse and neglect training within a week of hire.</p> <p>Repeat violation: Previously cited on 11/8/2022</p>	<p>Staff member D will complete training.</p>	<p>3/18/2024</p>	
4	<p>251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b></p> <p>Description: Based upon review on February 21, 2024, Staff Member C of the Staff Record Checklist did not have one hour of training in kitchen sanitation, food handling and nutrition for 2023.</p>	<p>Staff member C will complete training.</p>	<p>6/30/2024</p>	
5	<p>251.06(10)(dm)2. <b>Potty Chairs - Disinfected</b></p> <p>Description: Based upon observation on February 21, 2024, two potty chairs in the Big 2-Year-Old room were not emptied and rinsed after use.</p>	<p>potty chairs emptied upon use.</p>	<p>2/28/2024</p>	

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6	<p>251.06(4)(d) Exits &amp; Passageways - Unobstructed, Minimum Width</p> <p>Description: Based upon observation on February 21, 2024, the lighted exit in the infant room did not have a minimum clear width of 3 feet and was obstructed by a wagon and stroller.</p> <p>Repeat violation: Previously cited on 11/8/2022</p>	item moved so exit is clear.	2/28/2024	
7	<p>251.07(6)(dm)1. Medical Log Book</p> <p>Description: Based upon observation on February 21, 2024, the pages of the medical log book in the infant room were not numbered.</p>	medical log book pages are numbered.	2/28/2024	
8	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: Based upon observation on February 21, 2024, a medication administration authorization for Tylenol in the infant room did not have administration instructions, medication intervals or length of authorization.</p>	Tylenol authorization reviewed w/ parents no longer needed. Tylenol sent home w/ child.	2/28/2024	



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9	251.09(1)(e) Infant & Toddler - Provider Training  Description: Based upon review on February 21, 2024, Staff Member C of the Staff Record Checklist did not have 10 hours of training in infant and toddler care.  Repeat violation: Previously cited on 8/28/2023	Staff member C will complete 10hrs of training.	4/30/2024
10	251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula  Description: Based upon review on February 21, 2024, breast milk in the Infant room was not discarded within 2 hours after feeding.	Director and staff reviewed proper disposal of breastmilk & formula.	2/28/2024
11	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection  Description: Based upon review on February 21, 2024, the diaper changing surface in the Little 2-Year-Old room was not cleaned with soap and water prior to disinfecting it.  Repeat violation: Previously cited on 8/28/2023, 11/8/2022	diaper changing stations all have soap & water to use. Reviewed cleaning w/ staff.	2/28/2024

NAME - Agency Worker  
Jamie Brandt

Date Issued  
2/28/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Angela M. Slinger*

3/13/2024