

Date Correction Plan Due 8/4/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Stepping Scholars Fam Childcare Ctr		Provider Number / Facility ID Number 5000590755 / 001 - 2005902		
Address - Facility (Street, City, State, Zip Code) 3351 N 14Th St Milwaukee WI 532062855		Telephone Number 414-803-2354	Date - Regulation Visit 7/10/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: Child #3, a child under the age of 2, does not have documentation of a follow-up physical examination on file at least once every 6 months after the initial. The most recent physical on file for Child #3 is dated 7/24/24.	update form was Added to child file	8/1/25	
2	250.06(2)(e) Potential Source Of Harm On Premises Description: Metal wire is observed sticking out of a tree stump in the outdoor play space. Exposed sharp screws protruding from the fence are accessible to children in the outdoor play space. A ride on toy in the outdoor play space is cracked resulting in jagged pieces of exposed plastic.	Wire removed, Screws screwed back in, toy repaired	8/1/25	

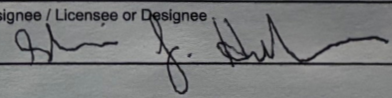
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3	250.07(6)(f)1.a. Medication Administration - Parent Authorization Description: A medication authorization on file for Child #6 does not identify the dosage of medication to administer and does not contain a start or end date. Repeat violation: Previously cited on 12/4/2024	updated Form	8/1/25	
4	250.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: All medications kept at the center for enrolled children are not labelled with the child's name as required. Repeat violation: Previously cited on 12/4/2024	updated Labeling	8/1/25	
5	250.07(6)(f)5. Current Authorizations For Medications On Premises Description: Medications on the premises for children enrolled in the child care do not have completed authorizations on file from the parent to administer the medication.	Removed All excess medication	8/1/25	

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6	250.07(7)(c) Pets & Animals - Notification Description: A pet was added to the center after a child was enrolled. The licensee added a dog to the child care home on 7/4/25 however parents were not notified in writing prior to the dog's addition to the center.	Parents notified in writing, policy updated	8/1/25	

NAME - Agency Worker
Maureen Slatten, Kristin Lange

Date Issued
7/23/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

8/4/2025