

Date Correction Plan Due 10/16/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(i) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Identify expected completion. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Big Steps Little Troopers Childcare		6000590186 / 001 - 2005261	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
3731 W Kilbourn Ave Milwaukee WI 532083112		901-552-7074	9/19/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	250.04(6)(a)4. Child Record - Physical Exam Description: Child #4 does not have documentation of a physical examination on file for review.	Health report has been returned back to mom to have doctor sign and date.	10/10/2024
2	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: Child #2 needs an updated physical exam as required every six months for children under age 2 (last updated 9/2023).	A new health report from has been given to mom. she will get it filled out at next doc appointment	10/24/2024

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>250.05(4)(c)4. Continuing Education - Documentation Of 12 Month Period</p> <p>Description: Staff A does not have the required continuing education credits for the previous year.</p>	<p>I will find classes and youtube videos to obtain the total hours of continuing education credits.</p>	11/29/2024	
4	<p>250.06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description: Several child-proof locks on cabinets in the bathroom and kitchen need to be replaced as they do not prevent access to items inside. There are currently several items marked <input type="checkbox"/> keep out of reach of children <input type="checkbox"/> in the cabinets.</p> <p>Repeat violation: Previously cited on 10/14/2022</p>	<p>childproof locks has been replaced.</p>	9/23/24	

NAME - Agency Worker
 Laura Taylor, Joel Marquez

Date Issued
 10/2/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee


Date Signed
 10/3/2024