DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 7/29/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Faith Dev Learning Center		8000590008 / 001 - 2004636	
Address - Facility (Street, City, State, Zip Code) 3526 W Capitol Dr Milwaukee WI 532162535	**Telephone Number** 414-640-1064	**Date - Regulation Visit** 7/9/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: At the time of the visit two children who were present in care had not been signed into the attendance record. On July 8, 2026 three children were not signed out of care.	Staff will ensure all children that enter the center are signed in and out in accordance to state rules.	7/10/2026	
2	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: A background check was not completed for Staff A. At the time of the visit Staff A was alone with a group of children. Staff A left the building at the end of the visit. Repeat violation: Previously cited on 2/21/2025	Ensure all background documentation and findings are final before any staff is allowed to work and be on the premises.	7/9/2026	

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3	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: At the time of the visit two staff members were signed into the school aged classroom, only one teacher was present. The other teacher was also signed into the infant classroom where they were providing care.	Staff has been retrained on how to properly sign in and out on the attendance sheets to ensure supervision of children is accurate.	7/13/2026	
4	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff A did not have documentation of child abuse and neglect training. Repeat violation: Previously cited on 2/4/2025	All staff will ensure that there is all the training and certificates available and current.	7/13/2026	
5	251.055(1)(f) **Child Tracking Procedure** Description: Child tracking procedures were not followed when one child was signed into the pre-school attendance record which was kept in another classroom while the child was being cared for in the school age classroom.	Staff will ensure all children are tracked properly and documentation of attendance will follow children throughout the center.	7/13/2026	

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6	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: The medical log book only contained one entry. The entry was not signed or initialed by the person who made the entry.	Staff will ensure the medical log is current and filled out correctly according to the state rules	7/31/2026	
7	251.07(6)(dm)3.a. **Medical Log - Observation Or Evidence Of Injury** Description: The medical log book only contained one entry from October 12, 2025. The licensee stated that a child recently had an injury which resulted in cracked and bleeding skin which was not recorded in the medical log book.	Staff will ensure all injuries and Potential injuries are documented correctly and accurately in the medical log.	7/31/2026	
8	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: There was no documentation that the medical log book has been reviewed since October 14, 2025. Repeat violation: Previously cited on 2/4/2025	Staff will ensure all medical logs are reviewed and signed properly. in accordance to state rules	7/31/2026	

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9	251.09(4)(a)10. **Infant & Toddler - Diapering Lotions, Powders, Salves** Description: There was no written direction from the child□s parent or the child□s physician for a cream that was applied to an infant in care. The child□s intake form indicated that no lotions or creams should be applied to the child.	Staff will ensure that all medications for children will have parent or physican authorization and properly documented.	7/31/2026	

NAME - Agency Worker
Deborah Kersting, Sara Cooney

Date Issued
7/15/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7/22/2026

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