

Date Correction Plan Due 7/14/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Cove		Provider Number / Facility ID Number 1000589571 / 003 - 2006958		
Address - Facility (Street, City, State, Zip Code) 5000 S 27Th St Milwaukee WI 532213402		Telephone Number 414-635-0085	Date - Regulation Visit 7/3/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) Child Tracking Procedure Description: The center staff did not adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times. The staff were outside with separate groups of children and did not follow the procedure to track children they were responsible for. There were no tracking sheets to account for the names and numbers of children present while outside.	All staff retrained on procedure to track names and # of that children each staff is responsible for.	7/8/24	
2	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There was not a thermometer present in the infant room refrigerator.	will purchase thermometer and place in infant room fridge.	7/8/24	

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3	251.06(9)(d)2.a. Food Storage - Dry Food Description: Open boxes of cereal were observed stored and not placed in metal, glass or food grade plastic containers with tight fitting covers or zip type bags.	Staff retrained on food storage requirements. Purchased food grade plastic container with tight lid	7/8/24	

NAME - Agency Worker
Jennifer Brees

Date Issued
7/10/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed