

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
8/28/2025

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Enchanted Me Learning Center LLC **Provider Number / Facility ID Number** 8000589528 / 001 - 2003904

Address - Facility (Street, City, State, Zip Code) 4145 N Green Bay Ave Milwaukee WI 532097019 **Telephone Number** 414-249-3567 **Date - Regulation Visit** 7/22/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(2)(c) Current, Accurate Information</p> <p>Description: The licensee failed to ensure that all information provided to the department is current and accurate. Conflicting information was provided by the licensee and teachers when identifying which classroom they had worked in the morning of the visit. Staff B reported working in the infant room only but the licensee stated Staff B worked in the 2-3 yr. old room prior to the infant room. Conflicting information was also provided about breakfast. The licensee reported pancakes and fruit cocktail had been served to all children in the center. Staff B stated cereal and maybe a banana had been served.</p>	<p>AN Aug 11th a staff mta was held to address the issue that licensee covering a classroom other than what even the for a bathroom break you are responsible for that class on need to sign-in and staff to make sure that we are in compliance with staff licensing rules</p>	<p>8/11/2025</p>	

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<p>2 251.04(2)(L)1.b. Department Notices Posted</p> <p>Description: A notice from the department regarding rule violations is not posted next to the child care license as required. The Warning Letter issued on August 28, 2024 is not posted.</p>	<p>When receiving warning letter and upon compliance use will post immediately on board to make sure they are visible for referral to the dept and to parents</p>	8/11/2025	
<p>3 251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: The daily attendance record is not current and accurate. An arrival time has not been recorded for one child who is observed in the care of the center.</p> <p>Repeat violation: Previously cited on 8/15/2024</p>	<p>All deviation will be recorded immediately upon arrival, daily attendance will be posted by the day on table in the school, age classroom which is the main entrance for drop-off and pickup</p>	7/22/25	
<p>4 251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff C, who has been employed since 9/1/23, does not have a Physical Examination Report on file that was completed not more than 12 months prior to nor more than 30 days after the person was hired.</p> <p>Repeat violation: Previously cited on 8/15/2024, 10/3/2023</p>	<p>Upon employment of staff we will make sure that all staff have a physical examination within the time frame that is set in place by the department of Wisc.</p>	8/11/2025	

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<p>5 251.05(2)(a)4. a. Staff Record - Registry Certificate</p> <p>Description: Staff D does not have a certificate from The Registry (either paper or electronic) demonstrating she meets the educational qualifications for her position of teacher. The Registry certificate for Staff D indicates she meets the qualifications for an assistant teacher.</p> <p>Repeat violation: Previously cited on 10/3/2023</p>	<p>all staff records will have the proper educational records in file that include registry certificate upon 60 days of hire.</p>	<p>8/11/2025</p>	
<p>6 251.055(1)(f) Child Tracking Procedure</p> <p>Description: A child present in the center is not listed on the classroom tracking tool.</p> <p>Repeat violation: Previously cited on 8/15/2024, 10/3/2023</p>	<p>Staff mty was held on Aug 11th to ensure that all children. In our care will be sign-n-on register attendance sheet and tracking to be done of where child is at any times when in care</p>	<p>8/11/2025</p>	
<p>7 251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Cords hanging down the wall are accessible to children in the school-age classroom.</p>	<p>Director will do a weekly safety check to make sure all cords are properly secured and out of the reach of children</p>	<p>8/11/2025</p>	

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8 251.06(2)(i) Deteriorating Paint Description: Peeling paint is observed on the ceiling and door frame in the School-Age classroom and on two walls in the outdoor play space. Repeat violation: Previously cited on 8/15/2024, 10/3/2023	Director will do a monthly check for peeling paint for each and every classroom. Paint will be scraped and repainted ceiling and door frame of school age classroom with outside wall plastic forks & spoons will be placed in a container with lid to door.	8/15/2025	
9 251.06(9)(a)5. Kitchen - Single-Service Utensils Description: Single service utensils stored on top of the refrigerator in the kitchen are not covered as required.	The center will use styrofoam or paper plates and cups for serving meals and snacks and will be disposal of after each discarded and throw away.	8/11/2025	
10 251.06(9)(b)1. Kitchen Utensils & Surfaces - Clean & Sanitize Description: Cups used to serve beverages to children are not being cleaned and sanitized after each use. Children's names have been written on masking tape that is taped to each child's cup. Repeat violation: Previously cited on 8/15/2024	Center will purchase additional equipment for school age classroom	8/11/2025	
11 251.07(3)(b)2. Equipment - Quantity For Indoors Description: There is an insufficient amount of school age equipment observed in the school age classroom to allow each child a choice of 3 activities when all children are using equipment.			

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12 251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: USDA minimum snack requirements are not always met. Per a review of the posted menu, cookies are identified as a snack component. Cookies do not meet the USDA requirements as a component for snack. Repeat violation: Previously cited on 10/3/2023	Upon serving cookies at the center we will serve USDA requirements that meet the requirements of USDA snacks and of cheese along with the cookies and milk	8/11/25	
13 251.12(2)(a) Department Access To Center Description: The licensee failed to provide the department with unrestricted access to the center. The department attempted to gain entry to the center for 5 minutes including pounding on 3 different doors, knocking on the infant room window & ringing the doorbells including a Ring video doorbell. During this time the licensee & 2 additional staff were inside and two toddlers could be seen inside the infant room. Staff B reported she was in the infant room and heard and saw Licensor Slatten knocking on the classroom door and window but states she is not permitted to answer the exterior classroom door.	The center use the playground door that is inside the playground entrance for entering and exiting access to the building. To keep our children safe all other doors are lock we have replace the door to make sure that the department can enter at all times	8/19/25	

NAME - Agency Worker
 Maureen Slatten, Sara Cooney

Date Issued
 8/13/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature]

8/29/25