

Date Correction Plan Due
9/13/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Enchanted Me Learning Center LLC

Provider Number / Facility ID Number
8000589528 / 001 - 2003904

Address - Facility (Street, City, State, Zip Code)
4145 N Green Bay Ave Milwaukee WI 532097019

Telephone Number
414-249-3567

Date - Regulation Visit
8/15/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(3)(o) Report - Change In Transportation Services</p> <p>Description: The licensee failed to report to the department a change in transportation services at least 5 calendar days prior to the change when she contracted with a transportation company to provide transportation services for field trips including a field trip to Chuck E Cheese on July 8, 2024.</p>	<p>I will notify the Department of Children and Families for permission of field trips to be prior to the field trip to get clearance.</p>	<p>9/3/24</p>	
<p>2 251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: The daily attendance record is not current and accurate when an arrival time has not been recorded for one child present in the child care center who is reported by the licensee to have arrived at 9:00 AM or 9:30 AM.</p>	<p>The Center will make sure each child will be signed in upon arrival. Attendance sheet will be by the door.</p>	<p>9/3/24</p>	

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3 251.05(2)(a)3.a. Staff Record - Physical Examination Description: A report on a physical examination that was completed not more than 12 months prior to nor more than 30 days after the person was hired is not on file for Staff D or Staff F. Staff D has been employed since 9/1/23; Staff F has been employed since 3/17/22 and has a health report on file that was completed more than 12 months prior to employment. Repeat violation: Previously cited on 10/3/2023	The Center will make sure all staff is current and up to date with all physicals.	9/30/24	
4 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Documentation of the days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio is not accurate. Staff F reported she worked in the Infant room on 8/15/24 from approximately 8:15 AM-11:15 AM however her arrival/departure time is not recorded. The licensee is observed working in the Preschool room while Staff A is out of the building however Staff A is documented as working in the Preschool room during this time rather than the licensee. The licensee is also documented as working in the School-Age room while she is working in the Preschool Room. Repeat violation: Previously cited on 10/3/2023	The Center will make sure all staff is signed in on attendance sheet and properly greet. When staff is on break and leave the building they will be signed out and the person covering the class will be signed in.	9/3/24	

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5 251.055(1)(a) Supervision Of Children Description: Each child is not supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm, and ensure safety when a group of children are napping in the preschool classroom in total darkness and are unable to be seen.	Wakesee will purchase night light to use during nap time to be able to observe children while they are napping.	9/13/24	
6 251.055(1)(f) Child Tracking Procedure Description: The center did not adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times when 3 children being cared for in the Preschool classroom are documented as being present in the School-Age classroom and one child being cared for in the Infant classroom is not documented as being present in the center. Repeat violation: Previously cited on 10/3/2023	The center will write on a separate tracking sheet when children change classes rooms to know their whereabouts at all times.	9/3/24	
7 251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: The staff-to-child ratio in the Infant classroom is not met when Staff D is alone caring for a mixed age group of 5 children (one infant, 2 two year old children, two 2.5 year old children). The pro rata calculation for this grouping of children is 1.08 indicating a 2nd child care worker is required.	The center will make sure each classroom is in ratio and if there is anytime the infant room has been 4 children there will be another staff person.	9/3/24	

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8 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair	Description: Water stained ceiling tiles are observed in multiple classrooms. Some of the ceiling tiles are sagging and are black in color with what appears to be mold. Paint on the wall below a stained ceiling tile is observed to be bubbling and drip marks are observed down the wall under the area of bubbling paint. Some ceiling vents are observed with a thick coating of dust. Repeat violation: Previously cited on 10/3/2023	The center will do a weekly check on the center. The center will replace damaged tiles and fix paint chips.	9/30/24	
9 251.06(2)(i) Deteriorating Paint	Description: A small area of peeling paint is observed on the ceiling in the School Age classroom. Repeat violation: Previously cited on 10/3/2023	The center will have peeling paint sanded and repainted. And weekly checks on paint.	9/30/24	
10 251.06(3)(b)2. Emergencies - Practice Written Plans	Description: There is no documentation demonstrating that the required monthly tornado drills were practiced for the months of April, May, June and July 2024.	The licensee will make sure tornado drills are done during tornado months.	9/30/24	

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11 251.06(9)(b)1. Kitchen Utensils & Surfaces - Clean & Sanitize Description: Cups used to serve beverages to children are not being cleaned and sanitized after each use. Children's names have been written on masking tape that is taped to each child's cup. Staff reports each child uses the same cup throughout the day while in care.	The Center will use disposable cups and will be thrown away after each use.	9/3/24	
12 251.07(1)(a) Written Program Of Activities Description: A group of school-age children including children ages 11, 9, and 6) are not provided with daily activities that are suitable for their developmental level when they are provided with a nap. The children are observed sleeping during the visit and per the report of staff their naptime is from 11:30 AM-2:00 PM. An 8 month old infant was not provided with developmentally appropriate programming when she was taken on a field trip to Chuck E Cheese on July 8, 2024.	The Center will make sure that children 5 and above will have quiet activities to do. If parents will like there child to nap the center will get written permission from parent. The center will make sure each child has developmentally appropriate	9/3/24	
13 251.08(4)(b) Driver Orientation - Requirement Description: The licensee failed to provide and document driver training for two drivers from a contracted transportation company who transported children on a field trip to Chuck E Cheese on 7/8/24.	The licensee will make sure all documents are provided prior to hire.	9/3/24	

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14 251.08(4)(c)1. Driver Record - Obtain & Review Description: Per the report of the licensee she failed to obtain and review the driving record for two drivers from a contracted transportation company prior to the drivers transporting children on a field trip to Chuck E Cheese on 7/8/24.	The licensee will make sure before hire I will obtain all driving records and all necessary documents that are required by the Department of Children and Families	9/3/24	
15 251.08(5)(b) Vehicle Inspection Report Description: The licensee failed to provide the department with evidence of a vehicle's safe operating condition on a form provided by the department (Vehicle Safety Inspection) prior to two minivans from a contracted transportation company transporting children on a field trip to Chuck E Cheese on 7/8/24.	Before hire the center will make sure it has an up-to-date vehicle inspection and is cleared by the Department of Children and Families.	9/3/24	
16 251.08(6)(a) Child Safety Restraint System Description: Per a review of attendance and report of licensee a group of 23 children and 4 adults in addition to two van drivers were transported by a contracted transportation company in two minivans on July 8, 2024. There was not enough seating between the two minivans to restrain the children in a child safety restraint system that is appropriate to the child's age. In addition, the licensee reports children ages 1-4 were transported in high or low back booster seats with seatbelts rather than a 5 point harness child safety seat as required by Wisconsin state statute and licensing rule.	The center will make sure that all children transported will be in the correct safety restraint system that is required by the Department of Children and Families.	9/3/24	

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17 251.08(8)(a) Vehicle Safety Alarm - Installed Description: Children were transported on a field trip to Chuck E Cheese on July 8, 2024 in two minivans by a contracted transportation company. The licensee reports she does not know whether or not the minivans used were equipped with child safety alarms however she states none were not used when the children were transported.	When certifying a transportation company the Center will make sure all vehicles are inspected and have all equipment that is required by the Department of Children and Families.	9/3/24	
18 251.09(2)(b)m) Infant & Toddler - Sleep Position Description: A 9 month old infant is observed sleeping in an infant rocker rather than on her back in a crib as required.	Upon a 16-foot rolling steps they will be placed in their cribs on their back immediately.	9/3/24	

NAME - Agency Worker
 Maureen Statten, Sara Cooney

Date Issued
 8/28/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Maureen Statten

9/3/24