

<b>Date Correction Plan Due</b> 3/12/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Lily Pad Learning Center Llc		<b>Provider Number / Facility ID Number</b> 4000589134 / 001 - 2003370		
<b>Address - Facility (Street, City, State, Zip Code)</b> 848 4Th St Fond Du Lac WI 549356700		<b>Telephone Number</b> 920-926-3053	<b>Date - Regulation Visit</b> 2/4/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(7) <b>Confidentiality - Compliance With Statutes &amp; Rules</b>  Description: The center failed to maintain the children's confidentiality when they provided to a staff's Defense Attorney, video footage showing all the children in attendance during an incident that occurred on 10/13/2025 in the Ladybugs Room.	•no footages, files, or child information will be released without proper authorization  •update policy on confidentiality	2/4/2026  3/30/26	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Based on records review, the center did not have a health report on file for staff member B.	staff will get the missing section, TB test, of the health report completed	2/5/2026	

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			<b>Verification Date</b>

**NAME - Agency Worker**  
Gloribel Tegen

**Date Issued**  
2/26/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Angela Schmitz*

**Date Signed**

*3/4/2026*