

Date Correction Plan Due 2/9/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lily Pad Learning Center Llc		Provider Number / Facility ID Number 4000589134 / 001 - 2003370		
Address - Facility (Street, City, State, Zip Code) 848 4Th St Fond Du Lac WI 549356700		Telephone Number 920-926-3053	Date - Regulation Visit 10/14/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(m) Health, Safety & Welfare Of Children Description: On October 13, 2025, a child care worker failed to ensure the health and safety of a 3-month-old non-mobile infant when the infant while under the care of the center suffered a humerus fracture to their left arm. Video footage from the infant room shows the child moving both arms before earlier in the day. In the afternoon the child is with the child care worker and the child screams when not in full camera view, at the changing table and in the crib area. When the child was brought back in camera view and the sleep sack is removed, the child's left arm is limp and not moving. Repeat violation: Previously cited on 9/29/2025	<ul style="list-style-type: none"> •install additional cameras to blind spot areas, with focus on infant nap space •Provide staff with more resources on EAP, prohibited actions, and adult systems check Ensure staff and director have open lines of communication •Add additional incident approval/checks in all rooms with focus on infants 	<ul style="list-style-type: none"> •Nov 2025 •2/5/26 •Nov 2025 	

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2	251.04(4)(a)2.b. Parent Notification - Medical Evaluation Needed Description: On 10/13/2025, a child care worker failed to immediately notify a parent, with sufficient detail, that a child in care was injured and required immediate medical attention. The parent was called over an hour after the child suffered the injury.	When child care worker reports an injury that is considered more than minor, the Director or office staff will immediately evaluate the injury and support staff in communicating with families	2/5/2026
3	251.07(6)(i)2. Adult Handwashing Description: On 10/13/2025, a child care worker in the infants' room failed to wash their hands after changing an infant's diaper. Repeat violation: Previously cited on 5/29/2024	provide all staff with the ERSI Diapering and Handwashing Procedures	2/5/26

NAME - Agency Worker
Gloribel Tegen

Date Issued
1/26/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Angela Schmitz

2/5/2026