

Date Correction Plan Due 6/20/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lily Pad Learning Center Llc		Provider Number / Facility ID Number 4000589134 / 001 - 2003370		
Address - Facility (Street, City, State, Zip Code) 848 4Th St Fond Du Lac WI 549356700		Telephone Number 920-926-3053	Date - Regulation Visit 5/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Based on records review, staff member A did not have information on their educational qualifications on file.	ensure all staff have completed courses within the required time	6/10/24	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff member A had CPR training provided by an agency that is not on the approved list.	ensure the completed staff CPR course is approved by Dept. of Health and done on time	6/10/24	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Lily Pad Learning Center Llc		4000589134 / 001 - 2003370		
Address - Facility (Street, City, State, Zip Code) 848 4Th St Fond Du Lac WI 549356700		Telephone Number 920-926-3053	Date - Regulation Visit 5/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.07(2)(e) Child Guidance - Prohibited Actions Description: The center self reported that on May 15, 2024, a child care worker was picking up children by their arms in the classroom.	• provide additional training to all staff on how to pick up children	6/10/24	
4	251.07(6)(i)1. Washing Child's Hands & Face Description: The center self-reported that on May 15, 2024, a child care worker did not wash the children's hands after diaper changes.	• provide training and resources to staff on proper hand washing	6/10/24	
5	251.07(6)(i)2. Adult Handwashing Description: The center self reported that on May 15, 2024, a child care worker did not wash their hands after changing children's diapers.	• provide training and resources to staff on proper hand washing	6/10/24	
6	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: The center self reported that on May 15, 2024, a staff person did not disinfect the diaper changing pad after changing children's diapers	• provide staff training (in person, and videos), along with printed resources on diaper changing	6/10/24	

Name - Certified Operator / Licensed Center Lily Pad Learning Center Llc		Provider Number / Facility ID Number 4000589134 / 001 - 2003370	
Address - Facility (Street, City, State, Zip Code) 848 4Th St Fond Du Lac WI 549356700		Telephone Number 920-926-3053	Date - Regulation Visit 5/29/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date

NAME - Agency Worker
Gloribel Tegen

Date Issued
6/6/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Angela Schmitz

Date Signed

6/10/24