

Date Correction Plan Due
2/19/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(i) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

The Learning Factory Childcare Llc

Provider Number / Facility ID Number

0000589080 / 001 - 2003228

Address - Facility (Street, City, State, Zip Code)

934 W Center St Milwaukee WI 532063203

Telephone Number
414-539-3204

Date - Regulation Visit
1/24/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Date - Regulation Visit	
			Expected Completion Date	Verification Date
1	251.05(2)(a) Staff Record - Maintenance & Availability Description: Staff records were not available upon request during the center visit. Repeat violation: Previously cited on 11/26/2024	All staff have been instructed to appoint DCF agency workers to designated file cabinet.	2/10/25	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Records of which staff were included in the staff to child ratio in which room were not being maintained and accessible in the center as required by rule.	Updated staff tracking system has been implemented.	2/10/25	

PERSONALIZE WITH YOUR OWN CUSTOM VINYL DESIGNS

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Noncompliance Statement

Correction Plan

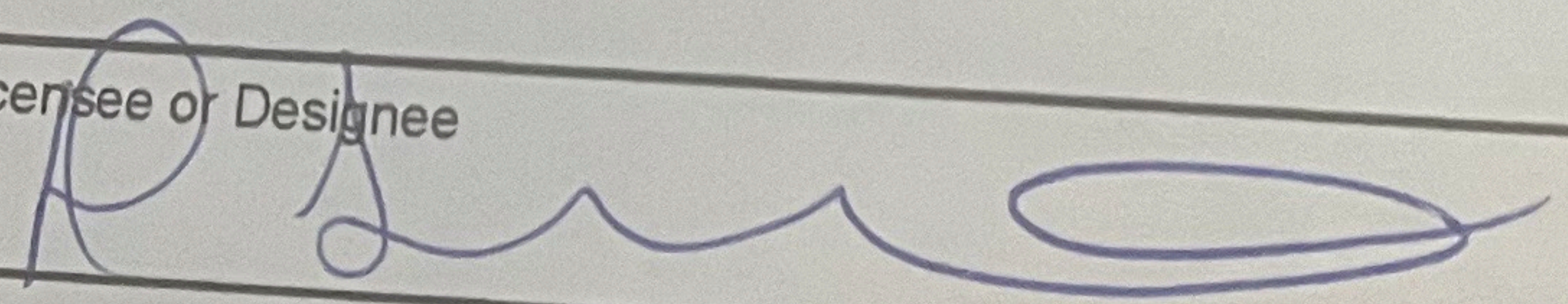
Expected Completion Date

Verification Date

NAME - Agency Worker

Paul Spink

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Issued

2/5/2025

Date Signed

2/15/25