

Date Correction Plan Due 2/20/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

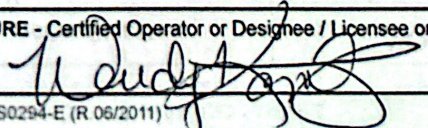
Name - Certified Operator / Licensed Center Northwoods Child Development Center		Provider Number / Facility ID Number 0000588770 / 001 - 2002733		
Address - Facility (Street, City, State, Zip Code) 1165 Us Highway 45 S Eagle River WI 545219378		Telephone Number 715-479-7529	Date - Regulation Visit 12/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Per review of staff sign-in and out sheets, multiple staff members are not signing in and/or out of all open classrooms at the center when needed in ratio. This occurred on multiple dates throughout the month of December.</p>	<p><i>Staff will be reminded when and how they need to sign out of rooms.</i></p>	<p><i>2/27/2026</i></p>	
2	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Per review of classroom attendance and staff sign-in and out sheets, the Raccoons classroom was not in compliance with staff-to-child ratio on 12/12/2025.</p>	<p><i>Staff will be reminded of ratios in all rooms.</i></p>	<p><i>2/27/26</i></p>	

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3	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: Per review of classroom attendance and staff sign-in and out sheets, multiple classrooms were not in compliance when using the mixed-age ratio on various dates in the month of December.	Staff will have instruction on how to use mixed age group sheets correctly	2/28/26	

NAME - Agency Worker
Brooke Lampe, Dezarae Wierzba

Date Issued
2/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2/6/2026