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DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 3/3/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Northwoods Child Development Center		0000588770 / 001 - 2002733		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
1165 Us Highway 45 S Eagle River WI 545219378		715-479-7529	2/12/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff A, B, and C do not have documentation of current training in child abuse and neglect reporting.	<i>Staff has renewed training.</i>	<i>3/13/2025</i>	
2	251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Staff A has not completed the required 4 hours of training in kitchen sanitation, food handling, and nutrition.	<i>Class has been ordered and will be completed.</i>	<i>3/15/2025</i>	

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	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
3	251.055(1)(a) <b>Supervision Of Children</b>  Description: A child was not supervised when a staff member fell asleep during nap time and a child left the classroom and was found in the hallway outside of the classroom by another staff member.	Staff had taken cold meds and had dozed off while rubbing a child's back. All staff has been made aware that sleeping during naptime is not acceptable.	2/13/2025	
4	251.06(9)(c)1. <b>Safe Food</b>  Description: The center has multiple items on site including hard boiled eggs, cottage cheese, margarine/butter, Go Go Squeeze yogurt, and puree baby food that exceed the use by or best by dates guidance.	All foods have been disposed of. *Expired foods were fed to our chickens <u>not</u> the children.	2/13/2025	
5	251.06(9)(c)4. <b>Canned Food</b>  Description: One large can of pudding and one large can of fruit were dented.	Dented cans were removed.	2/13/2025	

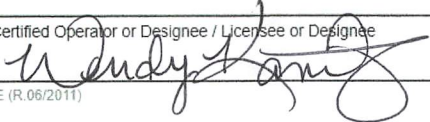
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6	251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: The parent authorizations for Child 8 to administer pain reliever and cough syrup are incomplete and do not include exact instructions on times to administer the medications.  See Child Record Checklist dated 02/12/2025.  Repeat violation: Previously cited on 7/16/2024	Parent & staff have been corrected on the administration of medication and proper forms.	2/13/2025	
7	251.07(6)(i)2. <b>Adult Handwashing</b>  Description: Staff D wiped three children's noses and did not wash her hands as required.  Repeat violation: Previously cited on 10/1/2024	Staff will be reminded of the importance of handwashing. Posters will be put up as a visual reminder.	2/13/2025	
8	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Child 7 and 8 did not have documentation of changes in development and routines every three months as required.  See Child Record Checklist dated 02/12/2025.  Repeat violation: Previously cited on 7/16/2024, 1/3/2024, 7/28/2023	Each room will make a chart/reminder as to when children are due for updates.	2/13/2025	

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**NAME - Agency Worker**  
Kirsten Kronberger

**Date Issued**  
2/17/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**

2/26/2025