

Date Correction Plan Due 5/2/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Pj's Daycare Llc		Provider Number / Facility ID Number 1000588641 / 001 - 2002528		
Address - Facility (Street, City, State, Zip Code) 1505 Lafollette St Fennimore WI 538099559		Telephone Number 608-822-4224	Date - Regulation Visit 3/3/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1, who has been enrolled at the center longer than 3 months, was missing documentation of a physical exam.	Parents were given another form and given notice it needed to be in.	5/6/2022	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff B, who has worked as a lead teacher for more than 3 months, is missing a certificate from The Registry documenting educational qualifications for the position have been met.	Registry has been contacted and the document has been ordered	5/6/2022	

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3	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The center did not adhere to a procedure to ensure that the number, names and whereabouts of children in care are known to assigned child care workers at all times when a teacher in the Preschool Room wasn't aware that a child had been brought from the Toddler Room and into the Preschool Room. The only attendance sheet was located in the Toddler Room, which showed the child was still in that room. According to staff, there is no official tracking method.</p>	<p>Staff are reminded that if a child transfers rooms they are to be signed into the new room and out of the original room.</p>	5/6/2022
4	<p>251.055(2)(a) Group Size - Maximum</p> <p>Description: The maximum number of children in a group exceeded the number specified in Table 251.055 when there were 13 children in the Toddler Room, 5 of whom were under age 2. The maximum group size is 8 when there are children under age 2.</p>	<p>Staff are reminded that when a staff person needs to leave due to an emergency rooms cannot be combined until another staff can come in.</p>	5/6/2022
5	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: Two canisters of bleach wipes were accessible to children when they were kept in an unlocked cabinet in the diaper table in the Toddler Room.</p>	<p>Staff are reminded that changing table locks need to be locked immediately after being used</p>	5/6/2022

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6	<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: The exit door in the Preschool Room was blocked when the deadbolt was locked, making the push-bar ineffective at quickly opening the door in the event of emergency.</p>	Staff are reminded that all doors should be unlocked before there are kids in the room.	5/6/2022
7	<p>251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure</p> <p>Description: During the licensing visit, a staff person in the Toddler Room was observed physically restraining a child at naptime by lying over a child to prevent the child from getting up. The child was crying with a very reddened face and was restrained in this manner for at least 1 minute.</p>	Nap time procedures have been reviewed and staff have been reminded that children need to be allowed to get up if they are not sleeping.	5/6/2022
8	<p>251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</p> <p>Description: Some children over age 1 who were napping did not have an approved sleeping surface such as a bed, cot, sleeping bag or padded mat.</p>	Nap time procedures have been reviewed and all children have sleeping bag instead of a possible blanket.	5/6/2022

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9	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: A 1 1/2-year-old child who was diapered during the licensing visit did not have their hands washed with soap and warm running water afterward.</p>	Staff member wiped their hands with wipes but have been reminded that over 1 Children need to wash their hands with soap and water	5/6/2022	
10	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Child care workers did not document changes in Child 1's development and routines every 3 months when there were no updates in more than 1 year. There was no documentation of updated changes in development every 3 months for the other children under age 2 at the center.</p>	Intake forms have been updated.	5/6/2022	
11	<p>251.09(1)(i) Infant & Toddler - Number Of Cribs & Playpens</p> <p>Description: The number of children under one year of age exceeded the number of cribs and playpens when, during the licensing visit, there were 3 infants under age 1 in the Toddler Room and only 1 pack-n-play.</p>	Pack and play are available for all Children under the age of 1	5/6/2022	

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12	251.09(2)(b) Infant & Toddler - Individual Sleep Patterns Description: Staff did not allow infants to form their own pattern of sleeping when they were all forced to nap at the same time.	Infants are allowed to nap at their own times	5/6/2022	
13	251.09(2)(bm) Infant & Toddler - Sleep Position Description: Each child under one year of age was not placed to sleep on their back in a crib when, during the licensing visit, an infant was asleep in an infant recliner for at least 5 minutes in the Toddler Room. Another infant in the Toddler Room was asleep on a thick blanket on the floor and the blanket was partially covering the child's face.	Infants are moved to crib/playpen immediately after they fall asleep. No thick blankets are used.	5/6/2022	
14	251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal Description: A staff person changed a diaper on the changing table and used their own hands to open the dirty diaper trash canister to throw away the diaper instead of using the hands-free foot-pedal.	Diapering procedures have been reviewed and staff are reminded to use foot pedal instead of their hand.	5/6/2022	

NAME - Certification Worker / Licensing Specialist
Amy Anderson, Cierrena Spataro-Haynes

Date Issued
4/18/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed