

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated April 22, 2024 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** Katrina.Tarantino1@wisconsin.gov or
 - **Fax:** (262) 446-7991 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
SOUTHEASTERN REGION
141 NW BARSTOW ST
ROOM 104
WAUKESHA, WI 53188

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

Date Correction Plan Due 5/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Acelero Learning - Walton		Provider Number / Facility ID Number 0000587890 / 003 - 2001465		
Address - Facility (Street, City, State, Zip Code) 7833 W Capitol Dr Milwaukee WI 532222059		Telephone Number 414-616-5000	Date - Regulation Visit 4/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(b) Report - Damage To Premises Description: There was a leak in Room #4 due to the weather, that caused a ceiling tile to fall and the room was inoperable. The damage to premises was not reported within 24 hours of the occurrence.	DMC to review reporting requirements and will follow-up with licensor as needed.	5-10-24	
2	251.04(3)(h) Report - Change In Room Usage Description: Room #4 was not being used due to a ceiling leak, and was changed to another room. The room change was not approved nor reported to the Department.	DMC to review reporting requirements and will follow-up with licensor as needed.	5-10-24	

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3	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staff hours were not accurate in Room #1 when one staff person was not signed in. *This was corrected during the visit.</p> <p>Staff hours were not accurate in Room #7 when one staff person was not signed in.</p>	center leadership will implement tracker training for all classroom staff. Center leadership to check and initial all trackers on a daily basis.	5-10-24	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff F and Staff H did not have documentation of completing CPR training, and have been employed for more than 3 months.</p>	HR to review and update staff files.	5-20-24	
5	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff E did not have a completed Child Abuse and Neglect training on file, and has been employed since 3/5/24.</p>	HR to review and update staff files.	5-20-24	
6	<p>251.05(3)(gr)2. Meal Prep Personnel - Orientation</p> <p>Description: Staff F and Staff H, identified as kitchen staff, did not have a completed orientation on file.</p>	HR to review and update staff files.	5-20-24	

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7	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: The outdoor permanent enclosure multiple open spaces that were greater than 4 inches.	Maintenance staff to inspect and repair outdoor play space, fix the gap enclosure (fence) to less than 4 inches.	5-20-24	
8	251.06(2)(b) Electrical Or Hot Surface Protection Description: Room #3 was missing an outlet cover. Repeat violation: Previously cited on 1/10/2023	Center leadership will implement a health and safety checklist training for all classroom staff. Violation was corrected immediately	5-20-24	
9	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There were four baby milk bottles containing glue in them at the time of the licensing visit. The staff indicated that these bottles are used for "pretend/play." When the bottles are tipped, the glue does drip down towards the nipple of the bottle which could be ingested and cause harm to a child.	Center leadership will implement a health and safety checklist training for all classroom staff. Center leadership and classroom staff to check all toys and materials and remove anything that could be potentially harmful to children.	5-20-24	
10	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: Water spots on the ceiling tiles were observed in Room #5 at the time of the licensing visit.	Maintenance staff to check and fix all necessary ceiling tiles. Center leadership to complete a daily health and safety checklist for the center.	5-20-24	

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11	251.06(2)(i) Deteriorating Paint Description: Room #1 had flaking/deteriorating paint on the wall, which was accessible to children.	center leadership to implement a health and safety training for all classroom staff. Maintenance staff to repair and/or repaint the areas with deteriorating paint.	5-20-24 5-30-24	
12	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The kitchen freezer did not register at 0 degrees Fahrenheit. The freezer read 11 degrees at the time of the licensing visit. Room #5 did not have a thermometer available in the freezer at the time of the licensing visit.	Freezer to be replaced or repaired thermometer was placed in the refrigerator immediately	5-30-24	

NAME - Agency Worker
Katrina Tarantino, Kristin Keck

Date Issued
4/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Karina Benitez

Date Signed
5-02-24