

<b>Date Correction Plan Due</b> 12/24/2021	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Sprouts Academy Menomonie		<b>Provider Number / Facility ID Number</b> 8000586858 / 001 - 2000135		
<b>Address - Facility (Street, City, State, Zip Code)</b> 425 Technology Dr E Menomonie WI 547512300		<b>Telephone Number</b> 715-233-2035	<b>Date - Regulation Visit</b> 12/9/2021	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: On 12/6/21, A 3 year old child was left alone and unsupervised for 5 minutes in the Junior classroom when child care workers took the children to the gym.</p> <p>Repeat violation: Previously cited on 4/27/2021, 2/14/2020</p>	<p>Items were moved in the classroom that were blocking the view of the room &amp; creating blind spots.</p> <p>Both staff involved were met with, the situation was discussed, &amp; a plan was put in place for moving forward.</p>	<p>12/22/2021</p> <p>12/22/2021</p>	
2	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: On 12/6/21, The whereabouts of a 3 year old child was not known to assigned child care workers for 5 minutes because they failed to implement and adhere to the center's tracking procedure.</p> <p>Repeat violation: Previously cited on 4/27/2021</p>	<p>Tracking procedures were reviewed &amp; revised. A written plan was approved by the center director that includes naming &amp; counting each child every hour, counting &amp; naming each child when</p>	<p>12/22/2021</p>	

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<b>Noncompliance Statement</b>	transitioning from one area to the next.		

**NAME - Certification Worker / Licensing Specialist**  
Sarah Yang

**Date Issued**  
12/10/2021

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Gabriela Egan*

**Date Signed**

*12/22/2021*