Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/27/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Pilgrim Lutheran Preschool And Cc	0000584440 / 001 - 1014044

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
W156n5429 Bette Dr Menomonee Fls WI 530516735	262-781-8305	10/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Bleach, sunscreen and disinfectant wipes stored on a low shelf in an unsecured cabinet accessible to children in care in the 3k classroom and on bathroom shelves accessible to children. Shaving cream labeled keep out of reach of children accessible on shelf in other bathroom accessible to children	All items were moved back in place and to higher Shelves out of reach of children.	10/13/2026	
2	251.06(2)(o) **Windows & Doors Used For Ventilation** Description: 3k classroom window open for ventilation with torn screen	Screen has been replaced	10/14/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(4)(jm)2. **Fire Alarms & Smoke Detectors - Testing** Description: September 2026 smoke detection system testing not documented as required	Oversight - Director DID inspect alarms/detectors same day as fire drill, but failed to write it down. (*) Has been documented	10/12/2026	

NAME - Agency Worker
Paul Spink

Date Issued
10/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Amanda L Bley

Date Signed
10/29/2026