

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL

Date Correction Plan Due  
2/20/2026

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Janene's Leaders Of Our Future		Telephone Number 414-250-1223	Provider Number / Facility ID Number 8000589738 / 001	
Address - Facility (Street, City, State, Zip Code) 4202 W Auer Ave Milwaukee WI 532163505		Date - Regulation Visit 2/4/2026		
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	202.08(1)(b)3.d. Each Certified Operator And Each Provider Shall Comply With S. 48.651 And Obtain And Recertify As Necessary To Maintain Current Certification In Infant And Child Cardiopulmonary Resuscitation (Cpr). The Cpr Training Must Result In A Certificate Of Completion. If The Certificate Of Completion Does Not Have A Date Specifying The Length Of Time For Which It Is Valid, The Cpr Training Must Be Renewed Every Year.  Description: The operator did not have a current CPR certification available for review.	# I will be taking a cpr class online.	3-20	

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2	202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.  Description: There were no written contracts on file for any enrolled children.	I will have all of the parents a updated payment agreement.	3-20	3-20
3	202.08(12)(d) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Making A Copy Of The Applicable Certification Standards Available To Each Parent  Description: There was no attestation on file that the family of children #1-#4 had been given the opportunity to review certification standards.	I will complete an applicable certification standard form for the parents and have sign and update it	3-15	3-15

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4	<p>202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</p> <ol style="list-style-type: none"> <li>1. The Parents' Home And Work Phone Numbers.</li> <li>2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.</li> <li>3. The Parents' Signed Consent For Emergency Medical Care.</li> <li>4. A Name And Number To Call If The Child Requires Emergency Medical Care.</li> </ol> <p>Description: The Enrollment and Health History forms were incomplete for children #1-#5, #8, and #11.</p>	I will go through the childrens files and have the parents complete each form.	3-20
5	<p>202.08(12)(g) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Using Information Obtained On The Department-Provided Child Care Intake For Child Under 2 Years Form, Which Collects Essential Information For Infants And Toddlers, To Individualize The Program Of Care For Each Child Under 2 Years Of Age.</p> <p>Description: There was no Intake for Child Under 2 Years form on file for children #5, #8, and #11.</p>	I had just took out some of those forms to be updated, And I also had a parent loose her packets I ran out of copies.	3-20

I will make sure all files are updated and replaced.

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6	<p>202.08(12)(i) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.</p> <p>Description: There was no attestation on file for the family of children #1-#4 had been informed of the child care's liability insurance policy.</p>	file will be updated and policies will be updated and signed.	3-20
7	<p>202.08(2)(a)1. All Exits Shall Be Clear Of Obstruction.</p> <p>Description: The second exit was obstructed by a stool, mop, and full trash bag.</p>	Trash was just it was a bag of clothes not trash But all items was removed	2-5
8	<p>202.08(2)(am)1. A One-Unit Or Two-Unit Residential Building Shall Have A Functional Carbon Monoxide Detector Installed In The Basement And On Each Level Of The Building, Excluding The Garage And Attic, In Accordance With The Requirements Of S. 101.647, Stats.</p> <p>Description: There was no functioning carbon monoxide detector on the 2nd floor or in the basement.</p>	There actually was a carbon on the 2 floor and one was in the basement. I have placed them in the right places.	2-5

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9	202.08(2)(ar) The Home Shall Have A Functional Smoke Detector On Each Floor Level In Accordance With The Requirements Of S. 101.645, Stats.  Description: There was no functioning smoke detector in the basement at the time of the visit.	There Was a Smoke Detector Working - In the Basement, I went down there and I will put 2 down there every thing was fixed and put in the right place 2-5		
10	202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.  Description: Loose cords, air freshener and wipes were accessible in areas where care is provided. Cleaning supplies labelled keep out of reach of children and two uncovered outlets were accessible in the bathroom. In the outdoor play space loose boards with exposed screws were accessible.			

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11	202.08(2)(f) The Premises, Furnishings, And Equipment Shall Be Free From Litter And Vermin, Maintained In A Sanitary Condition, And In Good Repair.  Description: The area in the basement used for tornado drills was not free of vermin and maintained in a sanitary condition. Spider webs and mold were present in the tornado area. The fence in the outdoor play area was not maintained in good repair. Broken boards and loose and sticking out screws were accessible.	will be making all the connections and every thing will be fixed and renewed All repairs will be fixed 4-15 2024		
12	202.08(2)(L) The Premises Shall Have No Flaking, Chipping, Peeling, Or Deteriorating Paint On Exterior Or Interior Surfaces In Areas Accessible To Children.  Description: Peeling paint was accessible in the basement where tornado drills are conducted.	Basement had a flood everything will be fixed. 4-15 2024		
13	202.08(4)(a) Health Form: A Certified Child Care Operator Shall Have A Current Report Of A Physical Examination On File For Each Child, Including The Operator's Own Children, Who Are Not Enrolled In A Public Or Private School.  Description: There was no health report on file for children #5, #7, #8, and #11.	All files will be updated. 4-5 2024		

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14	202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.  Description: There were no immunization records on file for children #5, and #7-#11.	All files will be updated.	4-15 2026	
15	202.08(4m)(a)1. An Operator Shall Have A Written Plan For Taking Appropriate Action In The Event Of An Emergency Including A Fire; A Tornado; A Flood; Extreme Outdoor Heat Or Cold; A Loss Of Building Service, Including No Heat, Water, Electricity Or Telephone; Human-Caused Events, Such As Threats To The Building Or Its Occupants; Allergic Reactions; Lost Or Missing Children; Vehicle Accidents; A Provider's Family Situation, Such As Medical Emergency Or Illness; Or Other Circumstances Requiring Immediate Attention.	I had a fire plan and Tornado plan on site. I will make another one I will put all appropriate signs up.	4-15 2026	

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16	202.08(4m)(a)1.a-c An Operator's Emergency Plan Shall Include Procedures For All Of The Following: A. Evacuation, Relocation, Shelter-In-Place, And Lock-Down. B. Communication And Reunification With Families. C. Ensuring That The Needs Of All Children Are Met, Including Children Under 2 Years Of Age, Children With Disabilities, And Children With Chronic Medical Conditions.	Emergency Plans will be corrected and updated	4-1- 2026	
17	202.08(4m)(b) An Operator Shall Have A Written Plan To Prevent And Respond To Food And Other Allergy-Related Emergencies.	No food allergies but I can just put a chart up but no kids with allergies.	4-5 -2026	
18	202.08(8m)(e) No Trampolines Or Inflatable Bounce Surfaces On The Premises Are Accessible To Children Or Used By Children In Care.  Description: The trampoline in the backyard did not have a net and was accessible to children.	Trampoline will be repaired or thrown away	4-1 2026	

Date Issued  
2/6/2026

NAME - Agency Worker  
Deborah Kersting

Date Signed  
3-11-2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee  
*Janene Thomas*