

DEPARTMENT OF CHILDREN AND FAMILIES  
Division of Early Care and Education

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL

Date Correction Plan Due  
6/18/2024

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Identify expected completion. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). If this is a licensed child care, post your copy of the date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Janene's Leaders Of Our Future		8000589738 / 001	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
4202 W Auer Ave Milwaukee WI 532163505		414-250-1223	5/28/2024
	<b>Rule/Statute Number</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
	<b>Noncompliance Statement</b>		<b>Verification Date</b>
1	<p>202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.</p> <p>Description: Child #1 was missing a written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator.</p>	<p>I will <sup>make</sup> sure every parent has signed a Policy Form or <del>Contract</del> Contract. The Policy Contract, will be signed and dated.</p>	5-29-24

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2	<p>202.08(1m)(e) If Requested By The Certification Agency, An Operator Shall Submit A Plan Of Correction For Cited Violations Of This Chapter, Ch. DCF 13, Or S. 48.686, Stats., To The Certification Agency By The Date The Agency Specifies. The Operator Shall Submit A Revised Plan Of Correction To The Agency If The Initial Plan Is Not Accepted By The Agency.</p> <p>Description: The operator failed to submit correction plan from the previous visit.</p>	<p>I will make sure The correction plan Is turned In On Time.</p>	<p>5-29-24</p>	
3	<p>202.08(2)(am)1. A One-Unit Or Two-Unit Residential Building Shall Have A Functional Carbon Monoxide Detector Installed In The Basement And On Each Level Of The Building, Excluding The Garage And Attic, In Accordance With The Requirements Of S. 101.647, Stats.</p> <p>Description: The basement did not have a functional carbon monoxide.</p>	<p>I will make sure a Carbon Monoxide Detector Is placed on every level at all times.</p>	<p>5-28-24</p>	
4	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: Cleaning supply that label "Keep out of Reach of Children" was accessible to Children in the bathroom.</p>	<p>I will make sure all products harmful To Children will be locked up at all Times.</p>	<p>5-29-24</p>	

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5	202.08(2)(g) Bathrooms, Including Toilets, Sinks, And Potty Chairs, Shall Be Clean And In Good Working Condition. Soap, Toilet Paper, Towels, And A Waste Paper Container Shall Be Provided In The Bathroom And Shall Be Accessible To Children.  Description: The operator stated she was out of paper towel during the onsite visit, there was no paper towels accessible to the children in care.	I will make sure I stock up on paper towels for a month or longer.	5-29-24	
6	202.08(4)(a)2. For A Child 2 Years Of Age Or Older, A Report Of A Physical Examination Conducted Not More Than 2 Years Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 2 Years Thereafter  Description: Child #1 was missing updated health report on file.	I will make sure Every Health Report Is updated Every 3 months For each child. or as needed	5-29-24	

NAME - Agency Worker  
Lou Thao

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Janene Thomas*

10/22/24

10/11/24