

Date Correction Plan Due 5/21/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Children's Tree House		Provider Number / Facility ID Number 2000583062 / 001 - 1012527	
Address - Facility (Street, City, State, Zip Code) 980 12Th Ave S Onalaska WI 546503506		Telephone Number 608-783-4545	Date - Regulation Visit 4/23/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Contrary to rule, Staff F did not have documentation of enough hours to meet the yearly requirement of continuing education hours needed in 2023.	We will be doing bi-monthly check ins w/ each staff member on what hours they have completed and how many more they will need to fulfill the yearly requirement.	Every staff member will have all continue education hours by the end of 2024.	

NAME - Agency Worker
Kimberly Jasper

Date Issued
5/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

DCF - CFS0294-E (R.06/2011)

5-14-2024