

Date Correction Plan Due 2/19/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bj's Early Education Station		Provider Number / Facility ID Number 1000582821 / 001 - 1012265		
Address - Facility (Street, City, State, Zip Code) 4224 N 73Rd St Milwaukee WI 53216		Telephone Number 414-465-0799	Date - Regulation Visit 1/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>250.04(6)(a)1 e Child Record - Enrollment Information - Other Emergency Contact</p> <p>Description: Child 1 does not have documentation of the name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately.</p>	<p>Child 1 enrollment information will be completed</p>	<p>2/28/25</p>	
2	<p>250.04(6)(a)4 a Child Record - Physical Exam - Under 2</p> <p>Description: Child 2 does not have documentation of an initial health examination within 3 months after Child 2 was admitted to the center.</p> <p>Repeat violation: Previously cited on 1/31/2022</p>	<p>Child 2 Physical Exam will be completed</p>	<p>2/28/25</p>	

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3	250.04(6)(a)4 b Child Record - Physical Exam - Over 2, Under 5 Description: Child 5 does not have documentation of an initial health examination within 3 months after Child 5 was admitted to the center Repeat violation: Previously cited on 2/8/2023	Child 5? child 3 will have proper documentation	2/28/25	
4	250.04(6)(a)4m Child Record - Immunization History Compliance Description: Child 2 and Child 5 do not have documentation of an immunization history in the child record. Repeat violation: Previously cited on 2/8/2023, 1/31/2022	Child 2 to have documentation of immunization history Child 3 as well.	2/28/25	
5	250.04(6)(b) Current, Accurate Daily Attendance Record Description: 1 child is missing a departure time documented on the attendance record for 01/26/24 Repeat violation: Previously cited on 2/8/2023, 1/31/2022	Spoke with staff about keeping Accurate Daily Attendance	2/10/25	

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6	<p>250 05(2)(a) Staff File - Staff Record Form</p> <p>Description Staff A does not have documentation of Staff A's address, date of birth, education, position, previous work experience in child care, including the reason for leaving previous positions, and the name, address, and telephone numbers of persons to be notified in an emergency</p> <p>Repeat violation: Previously cited on 2/8/2023, 1/31/2022</p>	<p>Staff Record Form has been completed for Staff A</p> <p>-this document was in Staff A's file.</p>	2/10/25	
7	<p>250 05(2)(b) Staff File - Background Check Results</p> <p>Description Staff A, observed providing care for children during the visit, does not have documentation from the department either paper or electronic, that indicates that a child care background check was completed in compliance with the timelines and requirements specified in s. 48 686, Stats, and ch. DCF 13, and that Staff A is eligible to work in a child care program.</p> <p>Repeat violation: Previously cited on 2/20/2023</p>	<p>Background check has been completed. documentation. Approval put in file.</p>	2/10/25	
8	<p>250 05(3)(e)2 Provider Training - Current Cpr Certificate</p> <p>Description Staff F does not have current documentation of a certificate of completion in infant/child CPR. The certificate on file for Staff F expired May 2023.</p> <p>Repeat violation: Previously cited on 1/31/2022</p>	<p>CPR to be completed ASAP</p>	3/17/25	

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9	<p>250 05(3)(fm) Biennial Training - Child Abuse & Neglect</p> <p>Description Staff A does not have documentation of completion of a biennial child abuse & neglect training prior to working with children in care</p> <p>Staff D does not have documentation of a current biennial child abuse & neglect training The most recent child abuse & neglect training on file for Staff D was taken 08/06/21.</p>	Biennial Training has been completed for all staff	2/10/25	
10	<p>250 05(3)(g) Provider Training - Abusive Head Trauma</p> <p>Description Staff A does not have documentation of department-approved training in shaken baby syndrome and abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children, prior to Staff A working with children in care under 5 years old</p> <p>Repeat violation Previously cited on 1/31/2022</p>	ATT To be completed Shaken baby	2/28/25	
11	<p>250 05(4)(c)4 Continuing Education - Documentation Of 12 Month Period</p> <p>Description Staff D and Staff F do not have documentation of continuing education hours for 2023</p>	Continuing Education to be completed by staff Who is staff D? and F	4/30/25	

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12	<p>250 06(2)(a) Electrical Or Hot Surface Protection</p> <p>Description An electrical outlet in the bathroom was missing an outlet cover guard This was corrected during the visit.</p> <p>Repeat violation Previously cited on 2/8/2023</p>	<p>Spoke with staff about doing a regular check to make sure the electrical outlets are protected.</p>	2/10/25	
13	<p>250 06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description There were disinfecting wipes observed behind a shower curtain in the bathroom This was corrected during the visit and removed</p> <p>There was Clorox disinfecting spray in an unlocked cabinet underneath bathroom sink. This was corrected during the visit and removed</p>	<p>Spoke with staff regarding keeping materials in a locked cabinet out of the reach of children.</p>	2/10/25	
14	<p>250 06(2)(e) Potential Source Of Harm On Premises</p> <p>Description There was a plastic bag in an unlocked cabinet underneath the bathroom sink accessible to children. the bag is labeled as a potential suffocation hazard This was corrected during the visit and removed.</p> <p>Repeat violation Previously cited on 1/31/2022</p>	<p>Spoke with staff about keeping plastic bags in a locked cabinet out of the reach of children</p>	2/10/25	

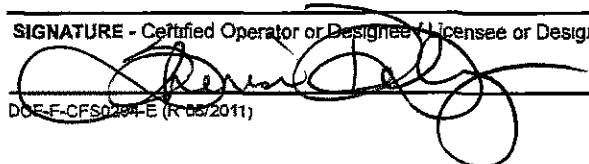
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15	<p>250.06(2)(n)1 b Radon - Testing, Current Providers</p> <p>Description: A radon test was not conducted no later than 6 months after the effective date of subdivision 1. This subdivision went into effect on 03/01/23.</p>	Radon test has been done. Results sent 1/29/25	1/29/25	
16	<p>250.09(1)(c)1. Infant & Toddler - Information For Providing Individualized Care</p> <p>Description: There is no information for providing individualized care (intake for child under 2 years form) for Child 1</p> <p>Repeat violation. Previously cited on 2/8/2023</p>	Intake form for child 2 will be completed	2/28/25	
17	<p>250.09(1)(c)2. Infant & Toddler - Crib & Playpen Mattresses</p> <p>Description: 2 cribs were observed with mattress coverings that do not fit snugly over the mattress.</p>	showed staff how to properly put coverings on mattress so they fit snug.	2/10/28	
18	<p>250.09(1)(c)4 Infant & Toddler - Soft Materials In Cribs</p> <p>Description: A 9 month old child was observed sleeping in a crib with a boppy pillow and a blanket inside of the crib.</p>	Spoke with staff and went over the proper way children should sleep.	2/10/28	

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NAME - Agency Worker
Daniel Noel

Date Issued
2/1/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2/19/2025

ATTACHMENT "B"

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1	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description Child 2 and Child 3 do not have documentation of an initial health examination within 3 months after Child 2 and Child 3 were admitted to the center. Repeat violation Previously cited on 1/30/2024	Child 2 and 3 will have documentation of a physical Exam	2/28/25	

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2	<p>250.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description 3 children are missing departure times on the attendance record for 01/12/25 The licensee said that these children were signed in on the incorrect day and they were missing departure times</p> <p>2 children are missing departure times documented on the attendance record for 01/23/25</p> <p>1 child is missing a departure time on the attendance record for 01/15/25 and 01/17/25</p> <p>Repeat violation Previously cited on 1/30/2024, 2/8/2023</p>	<p>1/12/25 was a mistake it was a Sunday. should have been crossed out.</p> <p>Spoke with the staff about making sure Daily Attendance Records are accurate.</p> <p>- Signs have been posted as reminders, to make sure everybody is signed out.</p>	2/10/25	
3	<p>250 05(2)(d)1 Staff File - Physical Examination - Form</p> <p>Description Staff A does not have documentation of a physical examination report within 30 days after Staff A was hired</p> <p>Repeat violation Previously cited on 2/8/2023</p>	<p>Staff A will have documentation of physical examination.</p>	2/28/25	
4	<p>250 05(3)(b) Provider - Entry-Level Training</p> <p>Description Staff A and Staff F do not have documentation of the required entry level training requirements Staff A and Staff F have been providing sole supervision of children</p>	<p>Staff A and F will have documentation of the required entry level training requirements.</p>	2/28/25	

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5	<p>250 05(3)(fm) Biennial Training - Child Abuse & Neglect</p> <p>Description Staff A, Staff E, and Staff F do not have documentation of a biennial child abuse & neglect training prior to working with children in care.</p> <p>Staff C does not have documentation of a current biennial child abuse & neglect training in the staff record The most recent biennial child abuse & neglect training for Staff C was taken on 08/06/21</p> <p>Repeat violation Previously cited on 1/30/2024</p>	<p>Staff A, E, and F now have documentation of biennial child abuse and neglect training.</p> <p>Staff C abuse and neglect training to be updated prior to returning to work</p>	<p>2/10/25</p> <p>3/17/25</p>	
6	<p>250.05(3)(g) Provider Training - Abusive Head Trauma</p> <p>Description Staff F does not have documentation of department-approved training in shaken baby syndrome and abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children prior to working with children in care under age 5 years old</p> <p>Repeat violation Previously cited on 1/30/2024</p>	<p>Staff F will have documentation of AHT and shaken baby.</p>	<p>2/28/25</p>	
7	<p>250 055(1)(e) Supervision Provided By Trained Individuals</p> <p>Description On 02/05/25, Staff A and later Staff F were observed providing sole supervision of children in care. Both Staff A and Staff F have not completed the training required</p>	<p>Both staff A and F have been trained documentation of their trainings will be documented both have prior experience.</p>	<p>2/28/25</p>	

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8	250.06(2)(c) Access To Materials Potentially Harmful To Children Description. In the outdoor play space near the door the children use to enter and exit the play space, is a covered grill Next to the covered grill is a container of weed killer is accessible to children Repeat violation Previously cited on 1/30/2024	Weed Killer has been removed	1/29/25	
9	250.06(2)(e) Potential Source Of Harm On Premises Description A cord was observed hanging down from a speaker on the secondary egress window exit stairway This cord was accessible to children in care and poses a potential strangulation hazard. Repeat violation Previously cited on 1/30/2024	speaker has been removed	1/29/25	
10	250.06(9)(c) Safe Food Description A container of infant formula brought from home expired 01/01/25	formula has been disguardded	1/29/25	
11	250.07(6)(f)1 a. Medication Administration - Parent Authorization Description There is no parent authorization for a bottle of children's allergy relief syrup being stored at the center	Medication was sent back home until proper documentation has been received.	1/29/25	

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12	250.07(6)(f)1 b Medication Administration - Containers & Labeling Description A bottle of children's allergy relief syrup is not labeled with the child's name	Medication has been sent back home until proper documentation has been received	1/29/25
13	250.09(3)(b) Infant & Toddler - Food & Formula Brought From Home Description A container of infant formula brought from home was not labeled with child's name or dated	Infant Formula has been labeled and dated with the child's name	1/31/25

NAME - Agency Worker
Daniel Noel

Date Issued
2/7/2025

SIGNATURE - Certified Operator or Designer / Licensee or Designee

Date Signed

2/19/25