

Date Correction Plan Due 2/19/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bj's Early Education Station		Provider Number / Facility ID Number 1000582821 / 001 - 1012265		
Address - Facility (Street, City, State, Zip Code) 4224 N 73Rd St Milwaukee WI 53216		Telephone Number 414-465-0799	Date - Regulation Visit 1/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1 e Child Record - Enrollment Information - Other Emergency Contact Description: Child 1 does not have documentation of the name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately.	Parent has been given proper papers for child 1	2/29/24	
2	250.04(6)(a)4 a Child Record - Physical Exam - Under 2 Description: Child 2 does not have documentation of an initial health examination within 3 months after Child 2 was admitted to the center. Repeat violation: Previously cited on 1/31/2022	Child 2 parent has been notified of proper documentation needed	2/29/24	

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3	250.04(6)(a)4 b Child Record - Physical Exam - Over 2, Under 5 Description Child 5 does not have documentation of an initial health examination within 3 months after Child 5 was admitted to the center Repeat violation Previously cited on 2/8/2023	Parent has been informed that proper documentation is needed.	3/15/2024	
4	250.04(6)(a)4m Child Record - Immunization History Compliance Description Child 2 and Child 5 do not have documentation of an immunization history in the child record. Repeat violation. Previously cited on 2/8/2023, 1/31/2022	Parents have been informed that proper documentation is needed.	3/15/2024	
5	250.04(6)(b) Current, Accurate Daily Attendance Record Description 1 child is missing a departure time documented on the attendance record for 01/26/24 Repeat violation. Previously cited on 2/8/2023, 1/31/2022	Had a meeting with staff about accuracy with the daily attendance record.	2/6/2024	

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6	<p>250 05(2)(a) Staff File - Staff Record Form</p> <p>Description Staff A does not have documentation of Staff A's address, date of birth, education, position, previous work experience in child care, including the reason for leaving previous positions, and the name, address, and telephone numbers of persons to be notified in an emergency</p> <p>Repeat violation Previously cited on 2/8/2023, 1/31/2022</p>	<p>Staff A has been given all proper paper work to be completed so she has documentation</p>	2/29/2024	
7	<p>250 05(2)(b) Staff File - Background Check Results</p> <p>Description Staff A, observed providing care for children during the visit, does not have documentation from the department either paper or electronic, that indicates that a child care background check was completed in compliance with the timelines and requirements specified in s. 48 686, Stats, and ch. DCF 13, and that Staff A is eligible to work in a child care program.</p> <p>Repeat violation Previously cited on 2/20/2023</p>	<p>Background check for Staff A has been submitted Waiting on fingerprints</p>	3/30/2024	
8	<p>250 05(3)(e)2 Provider Training - Current Cpr Certificate</p> <p>Description Staff F does not have current documentation of a certificate of completion in infant/child CPR. The certificate on file for Staff F expired May 2023.</p> <p>Repeat violation Previously cited on 1/31/2022</p>	<p>Staff F will have proper documentation of certificate for CPR</p>	3/30/2024	

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9	<p>250 05(3)(fm) Biennial Training - Child Abuse & Neglect</p> <p>Description Staff A does not have documentation of completion of a biennial child abuse & neglect training prior to working with children in care</p> <p>Staff D does not have documentation of a current biennial child abuse & neglect training The most recent child abuse & neglect training on file for Staff D was taken 08/06/21.</p>	<p>Staff A is aware that this must be completed.</p> <p>Staff D is in progress</p>	2/29/2024	
10	<p>250 05(3)(g) Provider Training - Abusive Head Trauma</p> <p>Description Staff A does not have documentation of department-approved training in shaken baby syndrome and abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children, prior to Staff A working with children in care under 5 years old</p> <p>Repeat violation Previously cited on 1/31/2022</p>	<p>Staff A is working to obtain this training.</p>	3/30/2024	
11	<p>250 05(4)(c)4 Continuing Education - Documentation Of 12 Month Period</p> <p>Description. Staff D and Staff F do not have documentation of continuing education hours for 2023</p>	<p>Staff D and F continuing education to be completed</p>	4/1/2024	

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12	<p>250 06(2)(a) Electrical Or Hot Surface Protection</p> <p>Description An electrical outlet in the bathroom was missing an outlet cover guard This was corrected during the visit.</p> <p>Repeat violation Previously cited on 2/8/2023</p>	Had a meeting with staff to discuss these hazards	2/6/2024	
13	<p>250 06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description There were disinfecting wipes observed behind a shower curtain in the bathroom This was corrected during the visit and removed</p> <p>There was Clorox disinfecting spray in an unlocked cabinet underneath bathroom sink. This was corrected during the visit and removed</p>	Had a meeting with staff to discuss these hazards	2/6/2024	
14	<p>250 06(2)(e) Potential Source Of Harm On Premises</p> <p>Description There was a plastic bag in an unlocked cabinet underneath the bathroom sink accessible to children. the bag is labeled as a potential suffocation hazard This was corrected during the visit and removed.</p> <p>Repeat violation Previously cited on 1/31/2022</p>	Had a meeting with staff to discuss these hazards	2/6/2024	

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15	250.06(2)(n)1 b Radon - Testing, Current Providers Description A radon test was not conducted no later than 6 months after the effective date of subdivision 1 This subdivision went into effect on 03/01/23.	Radon test has been conducted. waiting for results 2/9/2024	4/1/2024	
16	250.09(1)(c)1. Infant & Toddler - Information For Providing Individualized Care Description There is no information for providing individualized care (intake for child under 2 years form) for Child 1 Repeat violation. Previously cited on 2/8/2023	Gave parent proper forms to complete.	2/30/2024	
17	250.09(1)(c)2. Infant & Toddler - Crib & Playpen Mattresses Description 2 cribs were observed with mattress coverings that do not fit snugly over the mattress.	Had a meeting with staff to discuss this hazard.	2/6/2024	
18	250.09(1)(c)4 Infant & Toddler - Soft Materials In Cribs Description A 9 month old child was observed sleeping in a crib with a boppy pillow and a blanket inside of the crib.	Had a meeting with staff made it known this is unacceptable.	2/16/2024	

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NAME - Agency Worker

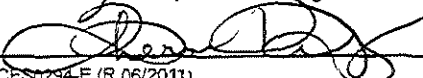
Daniel Noel

Date Issued

2/1/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed


2/20/2024