

Date Correction Plan Due 10/31/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Key To Life Christian Childcare		Provider Number / Facility ID Number 6000582226 / 001 - 1011649	
Address - Facility (Street, City, State, Zip Code) 3915 Sandy Ln Weston WI 544761667		Telephone Number 715-359-5451	Date - Regulation Visit 10/7/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(1)(a) Supervision Of Children Description: A self-reported incident occurred on 10/07/24, when a child was not within sight and sound supervision as he was left alone on the playground when his class transitioned inside. Repeat violation: Previously cited on 11/21/2023	<i>The staff were retrained on the proper face-to-name protocol whenever they are transitioning from space to space.</i>	Nov. 2024

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: A self-reported incident occurred on 10/07/24, when staff in the Preschool Classroom did not adhere to the center's child tracking procedures to ensure the number, names, and whereabouts of children in care at all times when a child was left alone on the playground as the class transitioned inside. He knocked on the door to be let into the building and office staff heard his knocking, let him in, and escorted him to the Preschool Classroom. Staff did not know he was missing.</p> <p>Repeat violation: Previously cited on 11/21/2023</p>	<p><i>These staff members were retrained on the proper face-to-name check whenever they are transitioning from one space to another.</i></p>	<p><i>Nov. 2024</i></p>

NAME - Agency Worker
Heather Struck

Date Issued
10/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Spj Young

Date Signed

10/17/24