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DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 8/26/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Becky's Day Care Service	3000578083 / 001 - 131684

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
317 Sunset Dr Deforest WI 535321125	608-846-3512	7/8/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(1)(a) **Licensed Capacity** Description: The number of children in care at one time exceeds the number for which the center is licensed for when the provider is caring for 10 children and is licensed to care for a maximum of eight children.	Not to have too many children, released family w/ 2 children that were here on tempo. basis	7/10/26	
2	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: The licensee did not maintain an accurate written record of daily attendance when they had 10 children in care and only eight children were recorded on the attendance record.	To maintain accurate records, more completely.	7/8/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.05(2) **Staff File - Maintenance & Availability** Description: The licensee did not maintain a file for each provider when they did not have a file for a volunteer who was counted in ratio.	The volunteer was a child that I had had since she was 14 months old. She is now 14 years old. I had a file just not a ~~fingerprint clear~~ background check done yet.	7/13/24	
4	250.05(2)(b) **Staff File - Background Check Results** Description: Documentation from the department indicating a child care background check was completed in compliance with the timelines and requirements was not completed when a volunteer was actively caring for children and did not have a background check completed.	Her background check was ~~done~~ finalized on 7/13/24.	7/13/24	
5	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Documentation of actual hours worked by a volunteer were not recorded. Repeat violation: Previously cited on 6/5/2025	I did not realize I had to have her time documented it was corrected on 7/8/24	7/8/24	

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6	250.05(3)(fm) **Biennial Training - Child Abuse & Neglect** Description: The biennial training on child abuse and neglect was not completed every two years as required when Staff B did not have a current training certificate. Repeat violation: Previously cited on 6/5/2025	Due to storm damage in april this just got overlooked as we were trying to get site/house back in good safe order. It was completed on 7/8/24.	7/8/24	
7	250.055(2)(b) **Maximum Number Of Children In Care Of The Provider** Description: The maximum number of children one provider may care for was exceeded by two children. The provider had 10 total children and two of the children were under the age of 2 and eight children under the age of 5. According to Table 250.055, the maximum number of children the provider was allowed to care for was seven children. Repeat violation: Previously cited on 6/5/2025	Provider stopped having any afterschool kids, Provider stopped one family w/ 2 children.	7/10/24	
8	250.08(4)(b) **Driver Training - Documentation** Description: The licensee did not provide the driver the required annual driver training in 2025.	This was simply overlooked. It was completed 7/8/24. He will not have any kids being driven by him anymore.	7/8/24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
9	250.09(1)(c)2. **Infant & Toddler - Crib & Playpen Mattresses** Description: A playpen did not contain a tight fitting mattress when there was a large gap between the mattress and the side of the playpen.	Playpen was switched to one with tighter mattress on 7/8/26	7/8/26	

NAME - Agency Worker
Kimberly Liebhart

Date Issued
8/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
BDuBois

Date Signed
8/25/26

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