

Date Correction Plan Due  
10/20/2025

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

Nat'l Crs For Lrning Excellnc Inc

**Provider Number / Facility ID Number**

2000577942 / 002 - 1006472

**Address - Facility (Street, City, State, Zip Code)**  
N4W22000 Bluemound Rd W/Waukeshas WI 531868755

**Telephone Number**  
262-548-8080

**Date - Regulation Visit**  
9/30/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: There is no written documentation that an orientation was completed within the first week of employment for Staff C and Staff E.	Going forward, new staff orientation will be documented as it occurs within the first week of school.	10/7/2025	

**NAME - Agency Worker**  
Sara Cooney, Steven Labrasca

**Date Issued**  
10/6/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Lisa S. Smith

**Date Signed**

10/9/2025